Supplementary Project Proposal Form

This document consists of the following Joint Project Information questions and Annexes that applicants must complete to apply for Enterprise Development Grant (Co-Innovation Programme), in short EDG(CIP).

* Annex 1: Project Information (for Singapore applicant’s sub-project)
* Annex 2: Project Information of Foreign Partners

Please upload this Supplementary Project Proposal Form as part of your EDG(CIP) main application on Business Grant Portal.

**Joint Project Information**

**Which Co-Innovation Programme are you applying for?**

[ ]  Eureka Eurostars

[ ]  Eureka Clusters Projects

[ ]  Eureka Globalstars-Japan Call

[ ]  Germany-Singapore SME Funding Programme

[ ]  India-Singapore Collaborative Industrial Research & Development Programme

[ ]  Singapore-Australia Go-Green CIP

[ ]  Singapore-Austria Eureka Bilateral Call

[ ]  Singapore-China Joint-Innovation Call (Jiangsu)

[ ]  Singapore-China Joint-Innovation Call (Shanghai)

[ ]  Singapore-China Joint-Innovation Call (Shenzhen)

[ ]  Singapore-China Joint-Innovation Call (Zhejiang)

[ ]  Singapore-France Joint Innovation Call

[ ]  Singapore-South Korea Bilateral Call

[ ]  Turkey-Singapore Eureka Bilateral Call

[ ]  UK-Singapore Collaborative R&D Call

[ ]  UK-Singapore Net Zero Call

[ ]  Others

**Which innovation domain does this project fall under?**

[ ] Manufacturing, Trade and Connectivity
[ ] Human Health and Potential

[ ] Urban Solutions and Sustainability
[ ] Smart Nation and Digital Economy

**Partnership Information:**

*Please fill in information about your partner(s) under the project.*

|  |  |
| --- | --- |
| Name of Organisation: |  |
| Type of Organisation: | Company / Institute of Higher Learning / Research Institute |
| Country: |  |
| Cost Contribution to Project (in SGD): |  |
| Contribution (%): |  |
| Role of Participant: |  |

*(Duplicate table and fill in for each additional participant)*

|  |  |
| --- | --- |
| Name of Organisation: |  |
| Type of Organisation: | Company / Institute of Higher Learning / Research Institute |
| Country: |  |
| Cost Contribution to Project (in SGD): |  |
| Contribution (%): |  |
| Role of Participant: |  |

# ANNEX 1: PROJECT INFORMATION (FOR SINGAPORE APPLICANT’S SUB-PROJECT)

## 1. Project Details

* 1. **Enterprise Background and Industry Landscape**

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| --- |
| * *Short description of expertise, business and market focus*
	+ *Enterprise description, highlighting unique value propositions*
	+ *Geographical focus / key export markets (current vs future)*
	+ *Relevant accolades / recognition*
* *Short description of industry landscape*
	+ *Industry overview, estimated market size (if available)*
	+ *Competitive landscape*
	+ *Global or regional market share (if relevant)*
 |

* 1. **Singapore Applicant’s Sub-Project Description**

|  |
| --- |
| * *Objectives and scope of R&D activities undertaken by Singapore enterprise*
* *Project duration, development location, key milestones and timeline*
* *Alignment with Industry Transformation Maps (ITMs) (if any)*
 |

* 1. **Technological Development Envisaged (Level of Innovation)**

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| --- |
| * *Level of innovation and novelty of the product / solution under development*
* *Technological barriers, risks and opportunities of the development*
 |

* 1. **Market Study**

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| * *Target market and market demand in terms of size, customers, market niche and geographical coverage*
* *Elaborate on similar systems/solutions in the market (if any), and how is your product different or better*
 |

* 1. **Expected Outcomes of Project**

|  |
| --- |
| * *Quantitative outcomes (e.g. increase market share or sales by x% in y no. of years / improve customer satisfaction score from x to y / reduce process time from x man-hours to y man-hours / reduce costs from $x to $y)*
* *Qualitative outcomes (e.g. new process guidelines / new products and services ideas / improved operations / gone through a certification process, capabilities that this project will build in your company)*
 |

* 1. **Commercialisation Plan and Project Timeline**

|  |
| --- |
| * *Describe your pricing, promotion, sales and distribution strategies*
* *Elaborate and provide proof on the indications of interest from relevant reference customers, partners or third-party investors for the proposed project*
* *Describe the commercialisation plans (i.e. key phases, activities and deliverables)*
 |

* 1. **Future Plans and Technological Roadmap**

|  |
| --- |
| *Future plans in terms of product development/enhancing capabilities through R&D:** *Briefly summarise your company’s 3 to 5 year technological roadmap*
* *State how this project contributes to your development goals*
 |

* 1. **Project Milestones**

|  |
| --- |
| * *Elaborate on the intended project milestones, as well as relating deliverables. Do note that the grant disbursement (which is based on a reimbursement basis) will be contingent on meeting these milestones.*
* *For projects longer than one year, you may split the milestones up into an interim claim and final claim. Indicate clearly which claim each milestone and/or deliverable corresponds to.*
 |

## 2. Collaboration Scope with Foreign Partners

* 1. **Cooperation details (synergies, advantages, complementarities, etc.)**

|  |
| --- |
| *Provide a description of the intended cooperation and benefits to the project outcome from working together, addressing the following topics:* * *Proposed collaboration model between the participants*
* *Proved advantage and added value for each partner resulting from the cooperation*
* *Partner’s respective strengths*
* *How each partner will participate in the R&D phase, noting that this division of tasks in the R&D must be balanced between the partners*
* *Approach to managing the joint activities for affective international collaboration*
 |

* 1. **Intellectual Property and Apportioning of Benefits arising from Commercialisation**

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| --- |
| *Note that the IP agreement must reflect a reasonable allocation and a fair return for both partners on their investment. Detail the early, pre-project IP agreement with your partner(s), addressing the following topics:** *How you will treat your respective IP entering the project*
* *How you will treat IP being developed within the project*
* *How you will treat IP after the project; Indicate any early agreement with your partner on splitting export markets/ sales /revenue licensing etc*
 |

## Projected Business Impact

*Tell us how you expect this project to impact your business.*

|  |  |  |
| --- | --- | --- |
|  | Current | Projections |
| Last FY(Year 20XX) | Year 1(Year 20XX) | Year 2(Year 20XX) | Year 3(Year 20XX) |
| Revenue (SGD) |  |  |  |  |
| Net Operating Profit/Loss Before Tax (SGD) |  |  |  |  |
| Remuneration |  |  |  |  |
| Depreciation |  |  |  |  |
| No. of R&D jobs |  |  |  |  |
| No. of PMET jobs (excluding R&D roles) |  |  |  |  |

**2.4 Explain the Business Impact**

*Overall Impact*

|  |
| --- |
| *Describe how this project will impact your business and provide justification.* |

**2.5 Declaration of relationship with the Foreign Partner(s):**

|  |  |
| --- | --- |
| *I hereby declare that the Applicant is not; (i) related to, (ii)associated with, or (iii) have any financial interest or any other interest in any of the Foreign Partner(s) involved in this project.* | *Yes / No*  |

*If your answer to the above is No, please elaborate your relationship with or interest in the Foreign Partner(s):*

|  |
| --- |
|  |

# ANNEX 2: PROJECT INFORMATION OF FOREIGN PARTNERS

## 1. Project Information – Main Foreign Partner

### 1.1 Organisation Details

|  |
| --- |
| **Company Information** |
| **Name of Company**  |  |
| **Country**  |  |
| **City** |  |

|  |
| --- |
| **Company Background**  |
| **Year(s) Established** |  |
| **No. of Employees** |  |
| **Company Website** |  |
| **Parent Organisation (if any)** |  |
| **Type of Organisation**  | SME / Large company / Others:  |
| **Brief description of expertise / business sector and market description & strategy** | *max. 1 000 characters* |

### 1.2 Project Contribution

**1.2.1 Title of Sub-project**

|  |
| --- |
|  |

**1.2.2 Short Description of Foreign Partners’ Technical Contribution**

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| --- |
|  |

**1.2.3 Expected Outcomes of Project (on a company level)**

|  |
| --- |
|  |

**1.3 Estimated Costs**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Personnel** (in SGD) | **Subcontracting costs R&D** (in SGD) | **Other costs** (in SGD) | **Total** (in SGD) |
| **Project costs** |  |  |  |  |

### 1.4 Foreign Partner's Letter of intent

**Authorised Representative:**

|  |  |
| --- | --- |
| Last Name |  |
|  |
| First Name |  |
|  |
| Designation |  |

**Declaration:**

By submitting this application, as the authorised representative to commit the abovementioned foreign partner, I certify that:

* all necessary internal authorisations have been obtained in order to permit the foreign partner I represent to submit this application.
* all the information given in relation with this application are complete, accurate and correct.
* the foreign partner I represent is committed to participate in and cooperate within the project, as described in this application, in accordance with the provisions set out in the agreement to be signed with the funding body.
* the foreign partner I represent has stable and sufficient funding to maintain its activity throughout its participation to the project as described in this application.
* the foreign partner I represent has or will have the necessary resources to carry out its involvement in the project as described in this application.

Technical experts coming from the following legal entities shall not be involved in the assessment of this application.

|  |
| --- |
|  |

**Foreign Partner's Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

## 2. Project Information – Foreign Partner No. 2

### 2.1 Organisation Details

|  |
| --- |
| **Company Information**  |
| **Name of Company** |
| **Country**  |  |
| **City** |  |

|  |
| --- |
| **Company Background**  |
| **Year(s) Established** |  |
| **No. of Employees** |  |
| **Company Website** |  |
| **Type of Organisation**  | SME / Large company / Others:  |
| **Brief description of expertise / business sector and market description & strategy** | *max. 1 000 characters* |

###

### 2.2 Project Contribution

**2.2.1 Title of Sub-project**

|  |
| --- |
|  |

**2.2.2 Short Description of Foreign Partner’s Technical Contribution**

|  |
| --- |
|  |

**2.2.3 Expected Outcomes of Project (on a company level)**

|  |
| --- |
|  |

**2.3 Estimated costs**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Personnel** (in SGD) | **Subcontracting costs R&D** (in SGD) | **Other costs** (in SGD) | **Total** (in SGD) |
| **Project costs** |  |  |  |  |

### 2.4 Foreign Partner's Letter of intent

**Authorised Representative:**

|  |  |
| --- | --- |
| Last Name |  |
|  |
| First Name |  |
|  |
| Designation |  |

**Declaration:**

By submitting this application, as the authorised representative to commit the abovementioned foreign partner, I certify that:

* all necessary internal authorisations have been obtained in order to permit the foreign partner I represent to submit this application.
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* the foreign partner I represent has stable and sufficient funding to maintain its activity throughout its participation to the project as described in this application.
* the foreign partner I represent has or will have the necessary resources to carry out its involvement in the project as described in this application.

Technical experts coming from the following legal entities shall not be involved in the assessment of this application.

|  |
| --- |
|  |

**Foreign Partner's Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

## 3. Project Information – Foreign Partner No. 3, 4…

(Please copy/paste from template above)