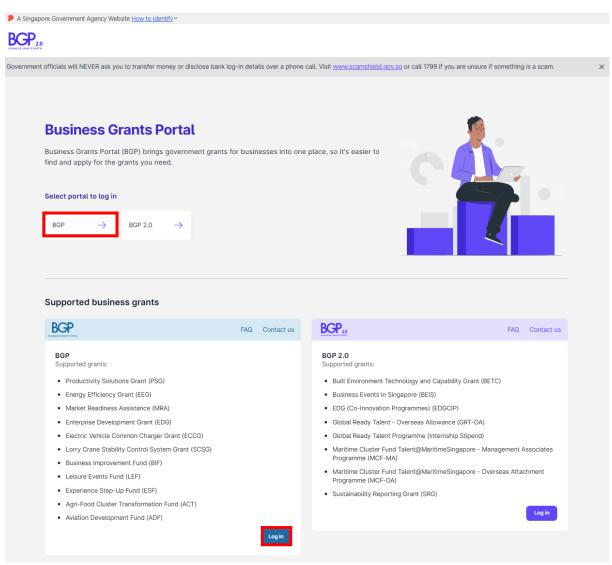
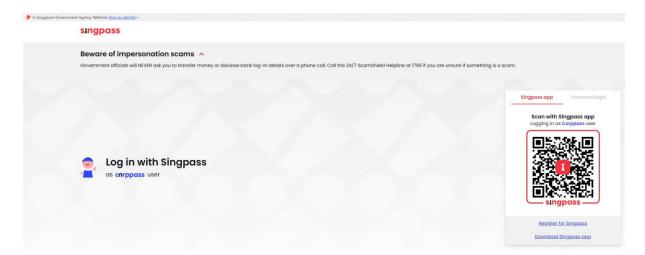
# Steps to apply for a BizAdapt application

Before applying for a BizAdapt application, please ensure that you have:

- Obtained a cost quotation from the third-party professional that you would like to appoint
- Registered for CorpPass ID and set up CorpPass users
  - On how to register for CorpPass ID and setup for User, refer to this video here
  - On how to activate CorpPass user when you received an invitation from Admin, refer to this video here
  - On how to create CorpPass accounts, refer to this video here

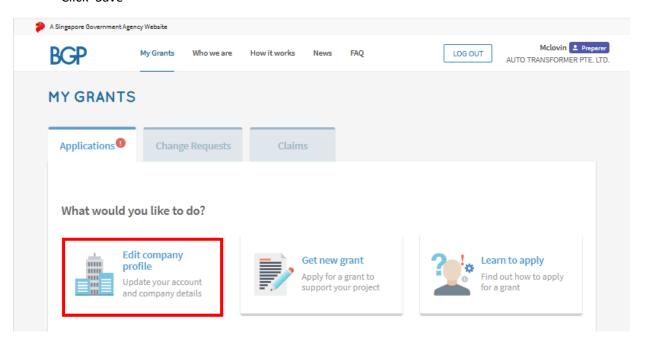
# 1. Log in to the **Business Grants Portal** with your CorpPass to apply for BizAdapt





# 2. Set up your company profile

- Click on 'Edit company profile' under Applications tab, ensure that your company profile is updated, e.g. refresh ACRA info, employment size, financials
- Click 'Save'







My Grants

Who we are

How it works

FAQ News

LOG OUT





## **COMPANY PROFILE**



# ACRA Registered Info

The information in this section is extracted from ACRA. <u>Visit ACRA</u> to edit any of the information and click the 'Refresh ACRA Info' button to update your changes.



Last updated: 22 Sep 2025, 4:48 pm

## **Company Details**

Company Unique Entity Number (UEN)

201634571W



# Licence Info

Only licences required for grant applications on the Business Grant Portal are displayed. Visit GoBusiness Licensing to apply or renew a licence and click the 'Refresh Licence Info' button to update your changes.

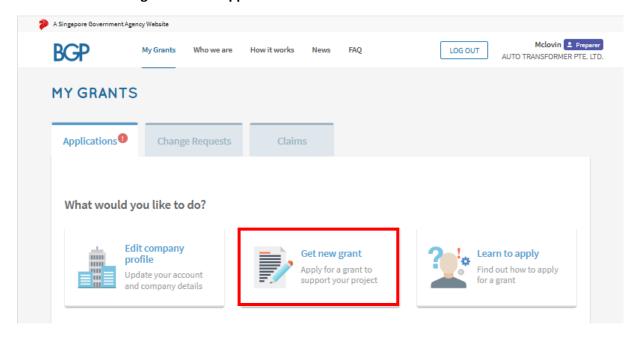
Last updated: 23 Sep 2025, 11:05 am

## **Licence Details**

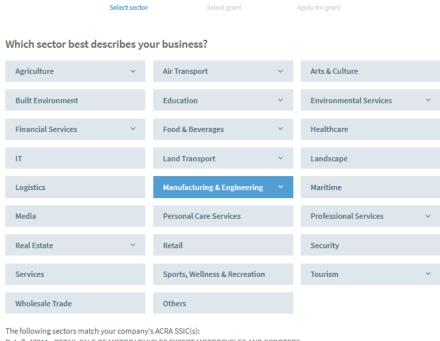
Licence No.	Licence Type	Start Date	End Date	Licence Address
19474644	Safety Licence	-	2030-12-31	N/A
19474645	Security Licence	2018-01-31	-	N/A
19474646	Travel Agent Licence	-	-	N/A
19474647	Certificate of Registration and Hotel- keeper's Licence	2022-01-19	-	10 Dover Cres, #44-19, SINGAPORE 130017
19474643	Food Licence	2018-01-31	2030-12-31	Mapletree Business City, 10 Pasir Panjang Road, #10-01, SINGAPORE 117438



# 3. Click on 'Get new grant' under Applications tab



4. Select your industry for 'Which sector best describes your business' and click 'Next'



- Retail: 47311 RETAIL SALE OF MOTOR VEHICLES EXCEPT MOTORCYCLES AND SCOOTERS
- 00000 Activities not adequately defined



5. Select 'Bring my business overseas...' and click 'Next'

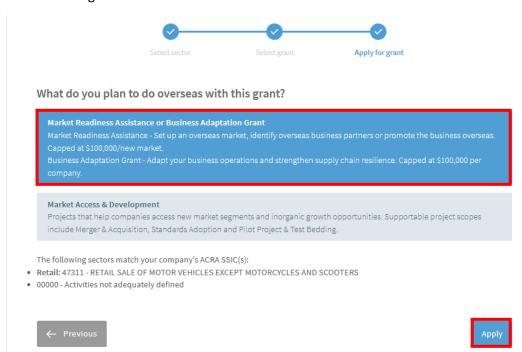


## I need this grant to



# 6. Select 'Market Readiness Assistance or Business Adaptation Grant' and click 'Apply'

• Please take note of the documents required for submission depending on activity chosen before clicking 'Proceed'



Enterprise Grow Package

## GRANT ACTIONS

#### [Market Readiness Assistance]

Market Readiness Assistance supports companies entering new markets to embark on overseas market promotion, overseas business development and overseas market set up activities. From 1 April 2023, SMEs can receive up to 50% support for the MRA grant. The enhanced grant cap of up to \$\$100,000 will be extended until \$1 March 2026.

For projects approved under this grant scheme, the Applicant shall be required to consent to the Comptroller of Goods and Services Tax Act and Comptroller of Income Tax disclosing information relating to the value of the supply of any goods and services, or the income or items of income, of the Company to Enterprise Singapore and other Government agencies (including Ministries and Statutory Boards) (collectively "Agencies"), for the performance of their official duties, and to non-Government persons engaged by Agencies in the performance of any of their official duties.

#### [Business Adaptation Grant]

Business Adaptation Grant supports Singapore companies to adapt their business operations and strengthen supply chain resilience. From 1 October 2025, Singapore companies can receive support under the Business Adaptation Grant for a time-bound period of 2 years.

Complete your grant application. It should take about 30 mins with complete information on

The documents you need to submit depend on the activity chosen:

- · Third Party Vendor Quotation
- · Consultants' Proposal
- · Job Description (for Salary)
- · Employment Letter (for Salary)
- · Rental Quotation (Not Signed) (For Office Space Rental)

Total size of files submitted (company profile and grant application attachments) must not exceed 50MB.



APPLICATION FORM

View or edit your grant submission form

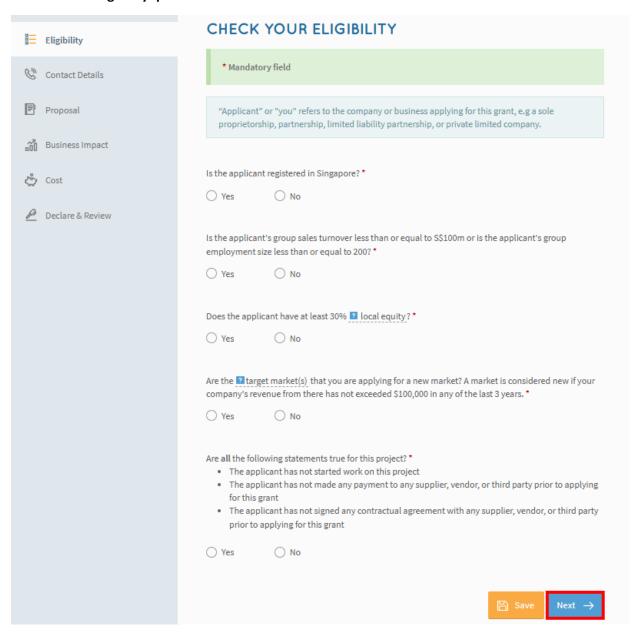
Last updated 0 days ago.

Drafts that have not been updated for 90 days will be deleted.

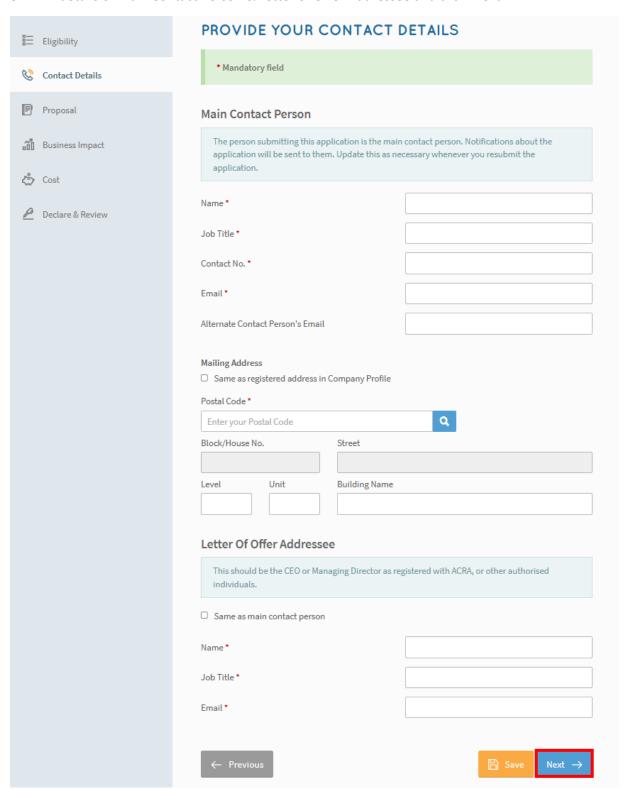


Delete Application

# 7. Answer all Eligibility questions and click 'Next'

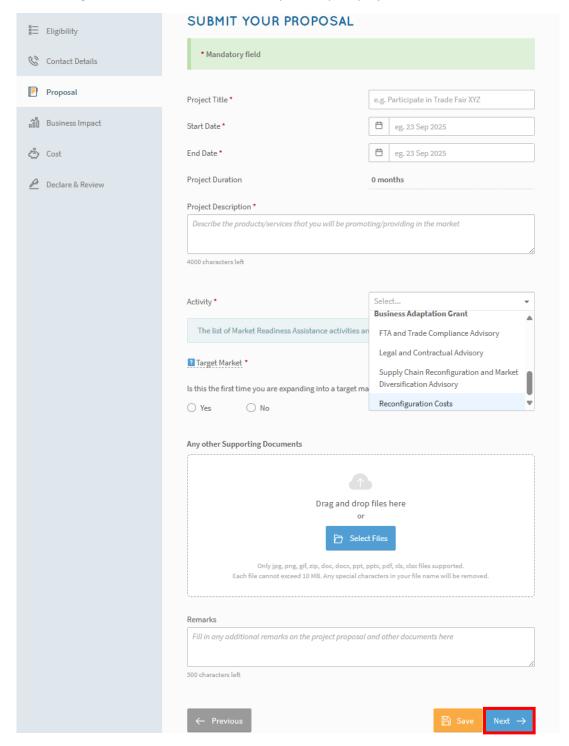


8. Fill in details of Main Contact Person & Letter of Offer Addressee and click 'Next'

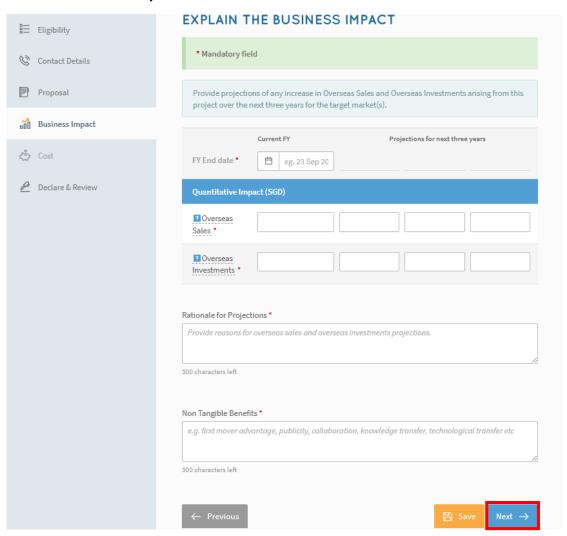


## 9. Fill in details of your project proposal and upload supporting documents and click 'Next'

- Start Date must be date of application or later (please note retrospective applications will not be accepted).
- Project Duration is auto filled based on selected Start Date and End Date, should be ≤ 24 months as maximum support period for each BizAdapt project is 24 months.
- Each application is limited to 1 Activity. The 4 key areas are FTA and Trade Compliance, Legal and Contractual Advisory, Supply Chain Optimisation and/or Market Diversification, and Reconfiguration. Please select the Activity which your project falls under.



10. Explain your project's business impact by providing projections of Overseas Sales and Overseas Investments for the next 3 years and click 'Next'



11. Add project cost items under the relevant category and click 'Next'

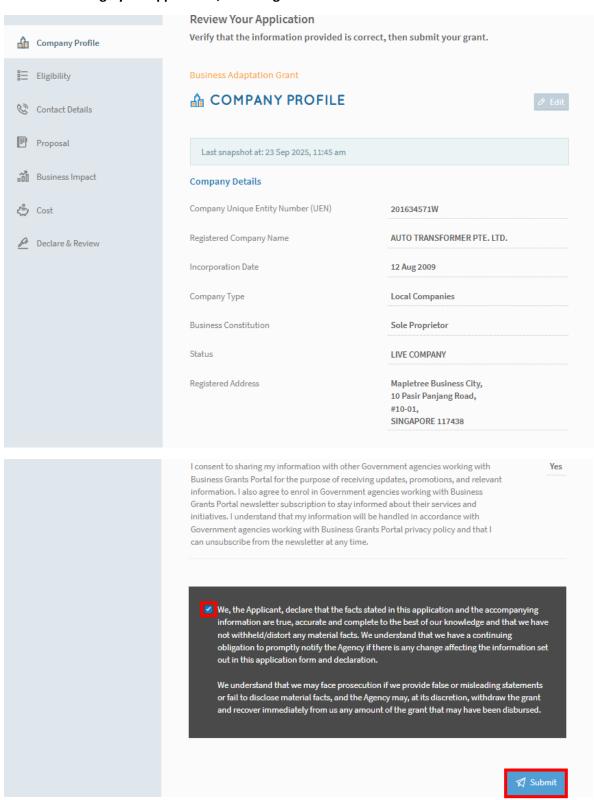


# 12. Complete Declare & Review section carefully, tick Acknowledgment checkboxes and click 'Review'

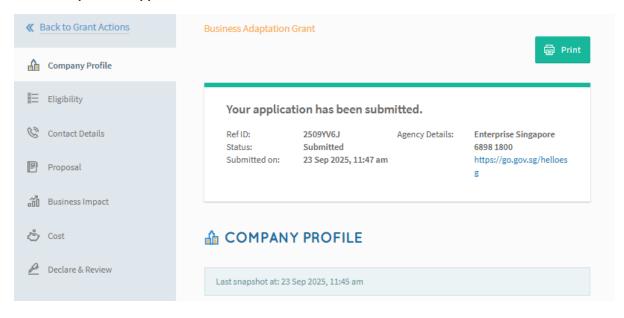
• Ensure that necessary fields are filled as you will not be able to proceed if there are incomplete fields

≣ Eligibility	DECLARE & ACKNOWLEDGE TERMS
© Contact Details	* Mandatory field
Proposal	"Applicant" or "you" refers to the company or business applying for this grant, e.g a sole proprietorship, partnership, limited liability partnership, or private limited company.
Business Impact	
<b>₹</b> ) Cost	Has the applicant been or is currently being:     investigated for or charged with or convicted of any criminal offence or subject to any criminal
Declare & Review	proceedings; or o subject to any disciplinary proceedings or regulatory action by any regulatory or licensing authority, in any jurisdiction in the last 5 years? *  No Yes
	2. Has the applicant been or is currently being engaged in any civil suit or proceedings in any jurisdiction in the last 5 years?   No Yes
	3. Is the applicant currently, or has been:  bankrupt, wound up or under judicial management  subject to any bankruptcy, winding up or judicial management proceedings, or  appointed a receiver or manager? *
	○ No ○ Yes
	i. The Applicant consents to the Comptroller of Goods and Services Tax Act and Comptroller of Income Tax disclosing information relating to the value of the supply of any goods and services, or the income or items of income, of the Company to Enterprise Singapore and other Government agencies (including Ministries and Statutory Boards) (collectively "Agencies"), for the performance of their official duties, and to non-Government persons engaged by Agencies in the performance of any of their official duties (Please refer to the Annex of the Letter Of Offer for more details). j. The Applicant understands and agrees that if any of the above declarations are found to be false
	or inaccurate, or if the Applicant breaches any of the agreements above, the Government has the right to suspend the disbursement of monies and/or other benefits under the grant, to revoke any grants issued, and to immediately recover all monies and/or other benefits disbursed under the grant.
	The Applicant hereby acknowledges and consents to the above.   I consent to sharing my information with other Government agencies working with Business Grants Portal for the purpose of receiving updates, promotions, and relevant information. I also agree to enrol in Government agencies working with Business Grants Portal newsletter subscription to stay informed about their services and initiatives. I understand that my information will be handled in accordance with Government agencies working with Business Grants Portal privacy policy and that I can unsubscribe from the newsletter at any time.
	← Previous Save S Review

# 13. Check through your application, tick to agree to 'Terms and Conditions' and click 'Submit'

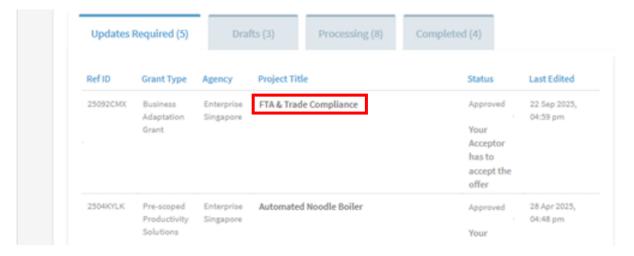


# 14. BizAdapt Grant application is submitted

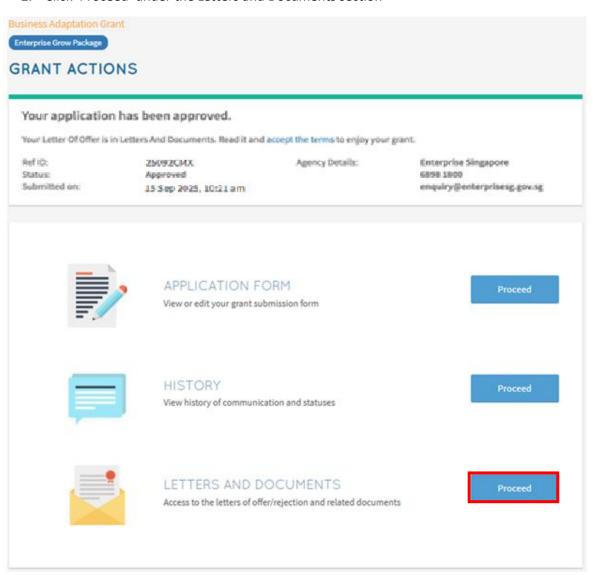


To accept your **Letter of Offer**, please refer to the following steps:

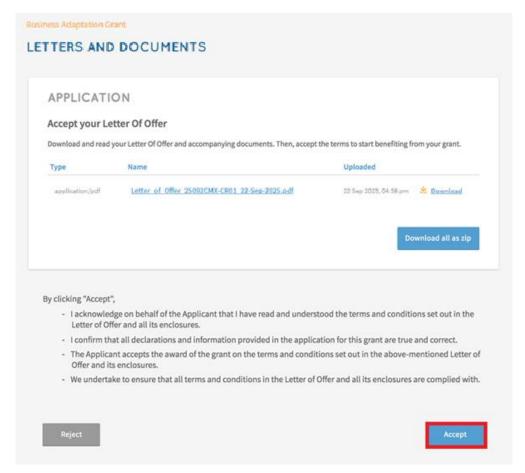
 Login to the <u>Business Grants Portal</u> > My Grants > Updates Required tab. Click on grant's Project Title



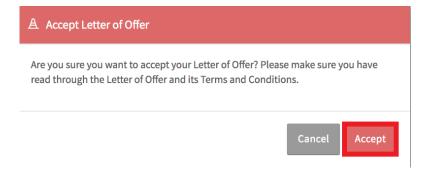
2. Click 'Proceed' under the Letters and Documents section



## 3. Click 'Accept'



## 4. Click 'Accept'



# 5. Your Letter of Offer has been accepted

