

Business Adaptation Grant – CFC Briefing

11 Feb 2026

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Overview of Business Adaptation Grant (BizAdapt)

OVERVIEW

The Business Adaptation Grant (BizAdapt) aims to help firms adapt their business operations and strengthen supply chain resilience

Key features

- › Time-limited scheme of 2 years
- › Capped at \$100K per company over 2 years
- › Up to 50% support for SMEs and up to 30% support for non-SMEs

Eligibility

- › At least 30% local shareholding
- › For activities 1 to 3
 - Export to and/or have operations in overseas markets, and be impacted by tariffs
- › For activity 4
 - Export to and/or have operations in overseas markets, and be impacted by tariffs; **and**
 - Has 51% ownership in local or overseas manufacturing operations requiring reconfiguration support

Activities Supported

- 1. FTA and trade compliance advisory**
 - › Free Trade Agreements and trade compliance advisory
- 2. Legal and contractual advisory**
 - › Contracts-related work
 - › Disputes-related work
- 3. Supply chain optimisation and/or market diversification**
 - › Impact assessment and diagnostics
 - › Planning and implementation
- 4. Reconfiguration**
 - › Support for logistics and inventory holding costs relating to manufacturing relocation and change in supplier(s)

For the purpose of this briefing, we will be focusing on Activities 1 to 3

ACTIVITY 1

Scope for FTA and Trade Compliance

Project scope

Third-party advisory costs incurred for:

- In-depth assessment to identify opportunities available in **Free Trade Agreements (FTAs)**
- **Trade compliance** assessment
- **Customs compliance** processes (including export controls & sanctions, applications for Customs ruling)
- Setting up internal system or standard operating procedure (SOP) to ensure trade compliance and FTA documentation

Deliverables

Proof of completion may include but not limited to the following:

- Assessment/ Analysis report on company's current situation, FTA benefits, recommendations
- Copies of customized manual, guidelines and Standard Operational Procedures (SOP) etc.

ACTIVITY 2

Scope for Legal and Contractual Advisory

Project scope

Third-party advisory costs incurred for but not limited to:

- **Contracts related work** – review and redraft contract clauses, identify risks in contractual obligations, support renegotiations that may be cross-border
- **Disputes-related work** – advise on dispute resolution strategies, execute dispute resolution strategies such as mediation, arbitration etc. that may be cross-border

Deliverables

Proof of completion may include but not limited to the following:

- Report detailing amendments to contracts and/or dispute resolution strategies
- Legal documentation including drafted contracts and agreements, mediation/ arbitration submissions and legal opinion

ACTIVITY 3

Scope for Supply Chain Optimisation and/or Market Diversification

Project scope

Third-party advisory costs incurred for but not limited to:

- **Impact assessment & diagnostics**, which can include but not limited to:
 - › Financial impact assessment of tariffs
 - › Financial modelling and risk assessment
 - › Ability to expand to new markets
 - › Sector-specific market opportunities and challenges
- **Planning & implementation** of supply chain optimization or market diversification strategies, which can include but not limited to:
 - › Development of risk response plans
 - › Development of supply chain diversification/ market entry strategies for selected target markets
 - › Identification of partners/clients in new markets

Deliverables

Proof of completion may include but not limited to the following:

- Impact analysis report
- Financial modelling spreadsheets/ scenario analysis
- Value chain analysis
- Market-specific assessment reports
- Risk response plan
- Distribution channel mapping
- Supply chain optimization/ market diversification strategy roadmap
- Shortlist of potential partners/clients
- Partnership model recommendations/ agreement templates

Partnership model and role of pre-approved vendors

A decorative graphic consisting of three thin yellow lines that intersect at a central point on the right side of the slide. One line is horizontal, one is diagonal pointing up and to the right, and one is diagonal pointing down and to the right.

BIZADAPT PARTNERSHIP MODEL

EnterpriseSG is seeking to appoint pre-approved vendors for Activities 1 to 3 under BizAdapt through a Call-for-Collaboration



Quality assurance

- Pre-screening of vendors' capabilities and track record
- Fast deployment of services with clear understanding of advisory scope



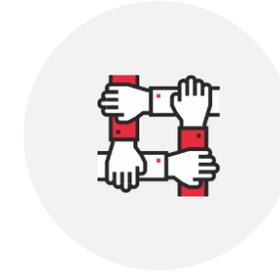
Streamline processes

- Enable enterprises quick access to list of qualified service providers
- Simplify vendor selection process for enterprises



Oversight of market demands

- Allow EnterpriseSG to have better oversight of market demand
- Enhanced monitoring of capabilities across activities



Collaborative framework

- Pre-approved vendors can provide feedback and market sensing for further scope refinement, if need be

ROLE OF A PRE-APPROVED VENDOR

Pre-approved vendors play a critical role in engaging companies and providing advisory services



1

Pre-application consultation

- a. Provide initial consultation with interested company
- b. Assess company's eligibility and if BizAdapt meets company's needs:
 - › Complete the **Letter of Support** template, documenting company's explanation and supporting proof submitted
- c. Propose suitable project scopes that can support company's needs and an estimate of costs involved
 - › Provide a quotation to company, with breakdown of proposed services

2



Project advisory & completion

- a. Commence project with company upon submission of BizAdapt application (note: companies should only commence projects after BizAdapt grant submission)
- b. Deliver agreed-upon services within qualifying period
- c. Issue reports and/or other forms of documents to company for deliverables verification at claim stage
 - › Update **Monthly Report** and provide feedback (if any) on the project

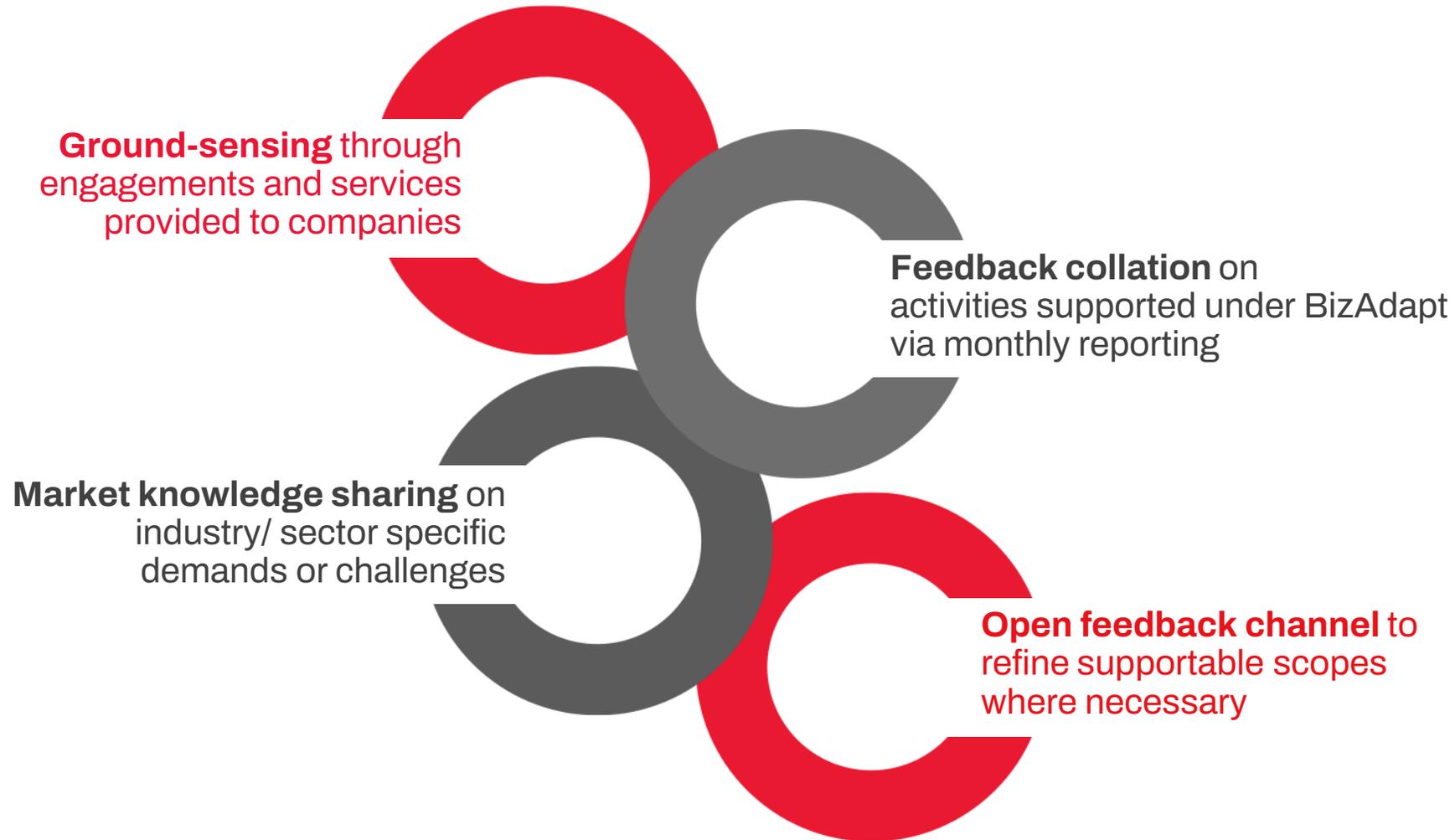


Pre-approved vendors enter into commercial agreements directly with companies.

No commercial agreement between EnterpriseSG and appointed vendors. EnterpriseSG will sign an MOU with each appointed vendor.

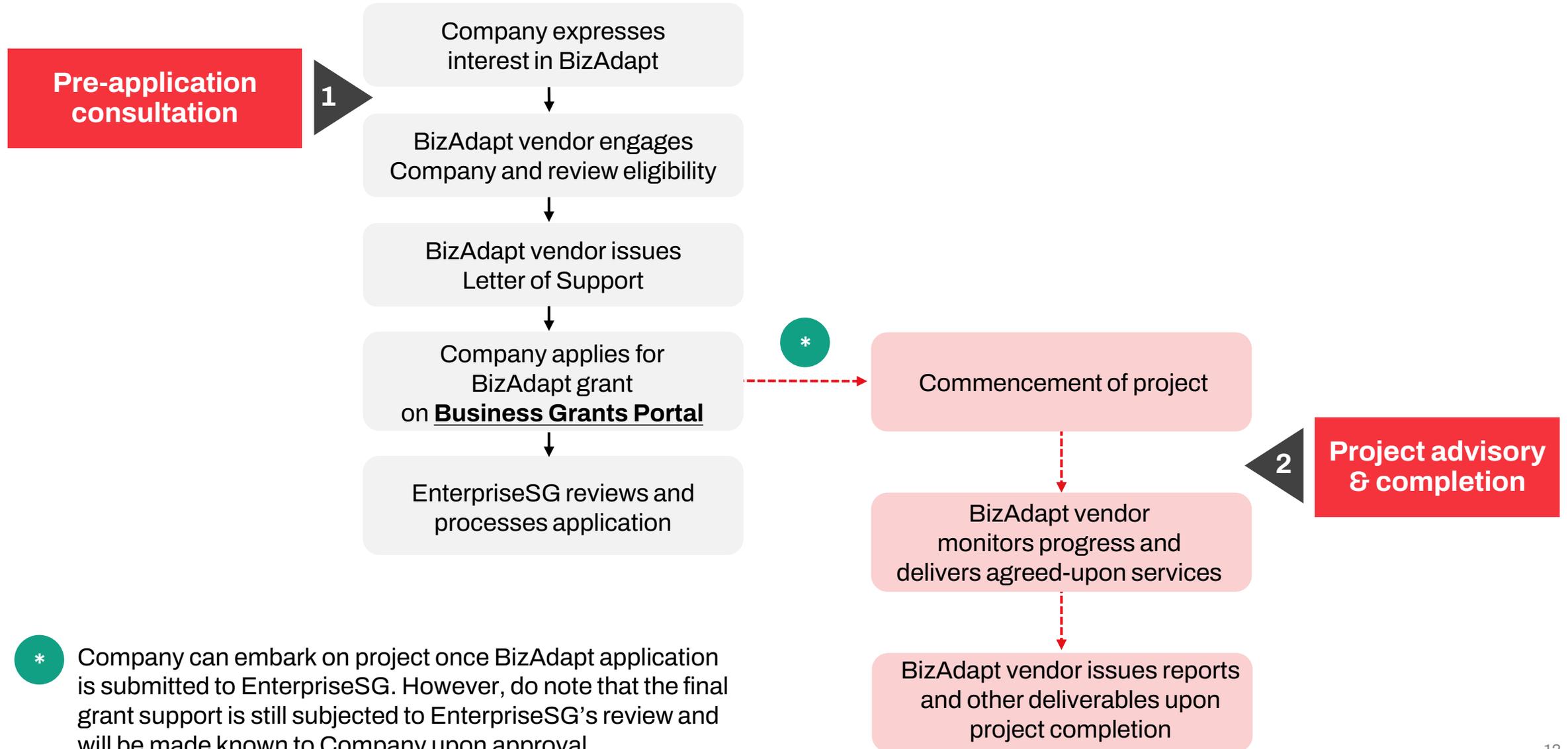
ROLE OF A PRE-APPROVED VENDOR

Beyond advisory, pre-approved vendors can provide greater insights on companies' needs and demands



ROLE OF A PRE-APPROVED VENDOR

Overview of process flow from pre-application to project completion



Call-for-Collaboration (CFC) key design requirements

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Key design requirements and expected outcomes for Activities 1 to 3

	Key elements	Expected outcomes
 <p>Appointment duration</p>	<ul style="list-style-type: none"> Appointment is valid for as long as the scope of advisory is covered under BizAdapt (date tbc) 	<ul style="list-style-type: none"> Maintain a dedicated team to work on BizAdapt projects for appointed duration
 <p>Scope of services</p>	<ul style="list-style-type: none"> Provide advisory services to all local enterprises in your chosen specialisation area through: <ul style="list-style-type: none"> a) Pre-application consultation to assess if companies meet BizAdapt's eligibility criteria, <u>and</u> issue Letter of Support b) Project advisory services and see through project completion within stipulated period 	<ul style="list-style-type: none"> For each chosen specialisation area, deliverables (as indicated in slides 5 to 7) should be achieved for each project
 <p>Reporting requirements</p>	<ul style="list-style-type: none"> Submit monthly reports to EnterpriseSG to update on company engagements, queries received, work done, feedback etc 	<ul style="list-style-type: none"> Deepen understanding on companies' needs and whether there is sector-specific demand and any other areas of focus to consider Open feedback channel between vendors and EnterpriseSG to refine project scopes adapted to needs of companies
 <p>Progress tracking</p>	<ul style="list-style-type: none"> Tracking of BizAdapt projects and feedback: <ul style="list-style-type: none"> › Number projects completed within appointed duration › Timeliness of project completion and quality of project deliverables › Timeliness of monthly report submission to EnterpriseSG 	<ul style="list-style-type: none"> Regular management reviews on quality of advisory services rendered and deliverables achieved

Eligibility and evaluation criteria

Eligibility

Firm and its personnel must not be debarred by EnterpriseSG

Evaluation criteria

Advisory expertise & capabilities	Track record	Team composition & qualifications	Price competitiveness
<p>Firm possesses capabilities to provide advisory services in the chosen specialisation area:</p> <ul style="list-style-type: none"> • Strong subject matter expertise, technical competency evidenced through proposal quality & case studies • Familiarity with overseas in-market knowledge and regulatory insights • Showcase clear strategy to identify, attract and onboard potential clients 	<p>A. Firm demonstrates ability to deliver advisory services and implement projects in the chosen specialisation area:</p> <ul style="list-style-type: none"> • Years of experience in relevant industry and specialisation area • Portfolio of successful advisory projects, including project outcomes and measurable impact <p>B. Firm possesses experience supporting enterprises with international operations and tariff-related challenges:</p> <ul style="list-style-type: none"> • Specific case studies demonstrating cross-border trade advisory and tariff impact mitigation • Portfolio of regional/international trade projects, including complexity and scope • Evidence of local and overseas professional networks or partnerships 	<p>Firm possesses a dedicated team with appropriate qualifications to provide advisory services in chosen specialisation area:</p> <ul style="list-style-type: none"> • Number of advisers/consultant(s) who will form the core team • Relevant individual qualifications and expertise of proposed team members • Designated Project adviser/ Lead with relevant experience 	<p>Pricing offered is competitive and reasonable compared to market rates:</p> <ul style="list-style-type: none"> • Fee structure and pricing model transparency • Cost competitiveness relative to scope and quality of proposed services • Reasonableness of pricing compared to market benchmarks

CFC submission process and timeline

List of documents to be submitted to EnterpriseSG

- 1 Information and/or supporting documents on firm's background, advisory expertise and track record
- 2 Firm's ACRA and profile of team
- 3 Proposal for the chosen specialisation area(s) that the firm would like to be appointed for (multiple areas can be selected)
- 4 Costs Submission excel* which shows the pricing and costs breakdown for firm's services offered under chosen specialisation area
- 5 Any other information which EnterpriseSG may find useful as part of the firm's submission

Please submit firm's proposals and all relevant supporting documents via email to the BizAdapt team by 16 March 2026 (Monday), 6 PM

*The Costs Submission excel will be made available via the BizAdapt Call for Partners webpage after the briefing session.

Overview of lead up to appointment as BizAdapt pre-approved vendor



BizAdapt CFC briefing session
11 Feb 2026, Wed

- › Briefing materials containing the key design requirements and evaluation criteria will be made available on 12 Feb via the BizAdapt Call for Partners webpage.

Submit final proposals
To be submitted by **16 Mar 2026 (Mon), 6pm**

- › Interested firms are to submit proposals comprising the proposed scope of work, track record, cost, resources allocated etc.
- › EnterpriseSG may reach out to clarify submissions

Evaluation of proposals by EnterpriseSG
Proposals will be evaluated by **end Apr 2026**

- › Submitted proposals will be evaluated by EnterpriseSG

Official appointment of BizAdapt pre-approved vendors
Appointed vendors to be confirmed in **May 2026**

- › Details of partnership with appointed pre-approved vendors to be confirmed and agreed upon
- › EnterpriseSG will sign an MOU with each appointed vendor for the period where BizAdapt remains operative and relevant

Access to information & points of contact



BizAdapt webpage



<https://www.enterprisesg.gov.sg/financial-support/business-adaptation-grant>

BizAdapt Call for Partners webpage



<https://www.enterprisesg.gov.sg/business-adaptation-grant-call-for-partners>



If you have any questions, please reach out to the BizAdapt team:

- Jamie Goh (Jamie_GOH@enterprisesg.gov.sg)
- Vanessa Wong (Vanessa_WONG@enterprisesg.gov.sg)
- Jessie Ong (Jessie_ONG@enterprisesg.gov.sg)
- Izzy Seah (Izzy_SEAH@enterprisesg.gov.sg)

Thank you

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ANNEX

Sample “Letter of Support”

Final version of the Letter of Support template will be sent to all appointed Partners

RE: LETTER OF SUPPORT FOR [COMPANY NAME]’S BUSINESS ADAPTATION GRANT (BIZADAPT) APPLICATION

We are writing on behalf of [BizAdapt Partner firm name] to confirm our support for [Company name]’s (“Company”) application for the Business Adaptation Grant (BizAdapt) administered by Enterprise Singapore. We confirm that the Company’ meets BizAdapt’s eligibility criteria.

We further confirm that [BizAdapt Partner firm name], or its related companies or directors, partners, shareholders and corporate secretary do not have any relationship, connection, association or dealings with the Company or its directors, shareholders or corporate secretary.

Company Information		
Company Name	:	
UEN	:	
Company Eligibility for BizAdapt		
Company has at least 30% local shareholding	:	To be assessed by EnterpriseSG
Company has overseas market presence and/or exports to overseas markets	:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Company is impacted by tariffs	:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other information (please elaborate on Company’s eligibility where necessary)		
Project Activity Type		
<input type="checkbox"/>	FTA & Trade Compliance Advisory	
<input type="checkbox"/>	Legal and Contractual Advisory	
<input type="checkbox"/>	Supply Chain Optimisation and/or Market Diversification Advisory	
Consent & Agreement		
Company has signed the consent and acknowledgement form in Annex A	:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Endorsed by:		
[Name, Designation]		
[Partner firm name]		



