

## **EDG Application Checklist**

Please refer to the following list of supporting documents to be uploaded in your application:

### **1. Documents for all application submissions**

- Audited financial statements or certified management accounts for the last FY of your company and consolidated financial statements of your ultimate parent company, if applicable.
- Project Proposal

### **2. Supporting documents for Hardware/Equipment and Software cost**

- Quotation of item by number of units and unit cost

### **3. Supporting documents for Salary cost**

- Employment or Appointment letters of staff
- Staff's NRIC or Passport number (*Only for Overseas Marketing Presence projects*)
- If staff is not identified yet, provide the job description and designation

### **4. Supporting documents for Consultancy cost**

- Consultancy proposal with fee breakdown by phases, description of activity in each phase and number of man-days
- For projects that involve management consultants, please obtain the Lead Management Consultant's name, NRIC/FIN, Certification number and scanned copies of the RMC/PMC/SCMC Certificates