

# Application Form – Enterprise Development Grant (Co-Innovation Programme)

This template outlines required information for EDG(CIP) grant applications. Do not submit this document; it is for guidance only.

*Application submission date:* (For inputs)

## Section 1. General Information

*CIP Programme*

(For inputs)

*Sector of Company*

(For inputs)

*Total Employee Size*

(For inputs)

*Annual Sales Turnover*

(For inputs)

*Project Title*

(For inputs)

*Innovation Domain*

(For inputs)

### Contact Person Details

*Main Contact Person*

(For inputs)

*Main Contact Designation*

(For inputs)

*Main Contact Number*

(For inputs)

*Main Contact Email*

(For inputs)

*Alternate Contact Email*

(For inputs)

### Letter of Offer Addressee Details

*Full Name*

(For inputs)

*Designation*

(For inputs)

*Email*

(For inputs)

*Mailing Address*

(For inputs)

## **Attachment**

### *Latest ACRA Business Profile*

Uploaded attachments include: (For inputs)

### *Audited Financial Statement*

Uploaded attachments include: (For inputs)

### *Company Deck*

Uploaded attachments include: (For inputs)

### *Other Supporting Documents*

Uploaded attachments include: (For inputs)

## **Section 2. Project Proposal**

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### **1. Sub-Project by Singapore Applicant**

#### *Project Start Date*

(For inputs)

#### *Project End Date*

(For inputs)

#### *Type of Project*

(For inputs)

#### *Enterprise Background*

(For inputs)

#### *Project Description*

(For inputs)

#### *Market Study and Commercialisation Plan*

(For inputs)

#### *Expected Outcomes of Project*

(For inputs)

#### *Project Deliverables*

(For inputs)

#### *Business Impact and Future Plans*

(For inputs)

### **2. Partnership Information**

#### *Cooperation Value*

(For inputs)

#### *Cooperation Approach*

(For inputs)

*IP Arrangement*

(For inputs)

*How did you find your project partner(s)?*

(For inputs)

*Please elaborate further on how you found your project partner(s)*

(For inputs)

*I hereby declare that the Applicant is not; (i) related to, (ii) associated with, or (iii) have any financial interest or any other interest in any of the Foreign Partner(s) involved in this project.*

(For inputs)

*Please disclose your relationship with the Foreign Partner(s)*

(For inputs)

**3. Sub-Project(s) by Partner(s)**

Part 1

<i>Name of Organisation</i>	<i>Type of Organisation</i>	<i>Country</i>	<i>Organisation Description</i>	<i>Year Established</i>	<i>No. of Employees</i>	<i>Company Website</i>	<i>Estimated Sub-Project Personnel Costs (SGD)</i>	<i>Estimated Sub-Project Subcontracting Costs (SGD)</i>	<i>Estimated Sub-Project Other Costs (SGD)</i>	<i>Estimated Sub-Project Total Costs (SGD)</i>
(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)

Part 2

<i>Name of Organisation</i>	<i>Role of Partner in Project</i>	<i>Title of Sub-Project</i>	<i>Technical Contribution</i>	<i>Expected Outcomes of Project</i>
(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)

### Section 3. Budget

#### Salary

Name	Designation	Role in the Project	Nationality	Monthly Salary (SGD)	Project Involvement (months)	Estimated Cost (SGD)	Cost Justification	Are supporting documents available?
(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)

#### Hardware / Equipment

Item Description	Name of Vendor	Location of Vendor	No. of Units / Quantity	Estimated Unit Cost (SGD)	Estimated Cost (SGD)	Cost Justification	Are supporting documents available?
(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)

#### Software

Item Description	Name of Vendor	Location of Vendor	Mode of Software Acquisition	No. of Units / Subscribed Months	Estimated Unit Cost / Monthly Subscription Cost (SGD)	Estimated Cost (SGD)	Cost Justification	Are supporting documents available?
(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)

#### Sub-Contractor Services / Consultancy Fees

Item Description	Company Name of Service Provider	Full Name of Lead Consultant / Principal Investigator (PI)	Location of Service Provider	Involvement in Project (No. of Man-Days)	Estimated Cost (SGD)	Cost Justification	Are supporting documents available?
(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)

#### Materials & Consumables

Item Description	Name of Vendor	Location of Vendor	No. of Units / Quantity	Estimated Unit Cost (SGD)	Estimated Cost (SGD)	Cost Justification	Are supporting documents available?
(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)

#### Testing and Certification

Item Description	Name of Vendor	Location of Vendor	Estimated Cost (SGD)	Cost Justification	Are supporting documents available?
(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)

#### Airfare and Cost of Living Allowance (COLA)

Name	Designation	Trip Destination	Trip Purpose	Duration of Trip (days)	No. of Trips	Airfare per Trip (SGD)	Estimated Cost (SGD)	Cost Justification	Are supporting documents available?
(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)

#### Intellectual Property Acquisition

Item Description	Name of Vendor	Location of Vendor	Estimated Cost (SGD)	Cost Justification	Are supporting documents available?
(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)

**Intellectual Property Registration**

<i>Item Description</i>	<i>Name of Vendor</i>	<i>Location of Vendor</i>	<i>Estimated Cost (SGD)</i>	<i>Cost Justification</i>	<i>Are supporting documents available?</i>
(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)

**Training**

<i>Item Description</i>	<i>Name of Vendor</i>	<i>No. of Trainees</i>	<i>Location of Training</i>	<i>Duration of Training</i>	<i>Estimated Cost (SGD)</i>	<i>Cost Justification</i>	<i>Are supporting documents available?</i>
(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)

**Others**

<i>Item Description</i>	<i>Name of Vendor</i>	<i>Location of Vendor</i>	<i>Estimated Cost (SGD)</i>	<i>Cost Justification</i>	<i>Are supporting documents available?</i>
(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)	(For inputs)

**Total Estimated Cost (SGD)**

(For inputs)

**Upload Budget Supporting Documents (Optional)**

(For inputs)

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