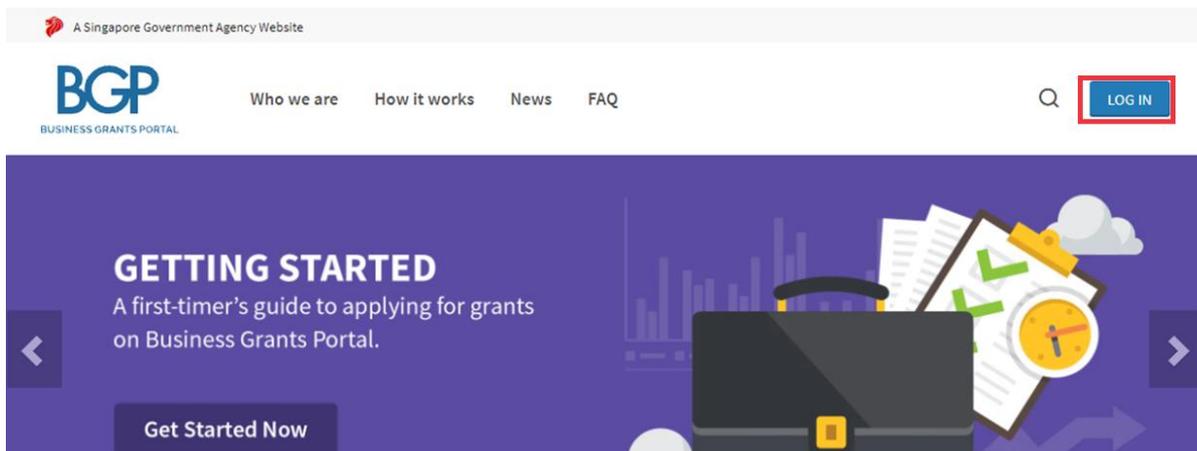
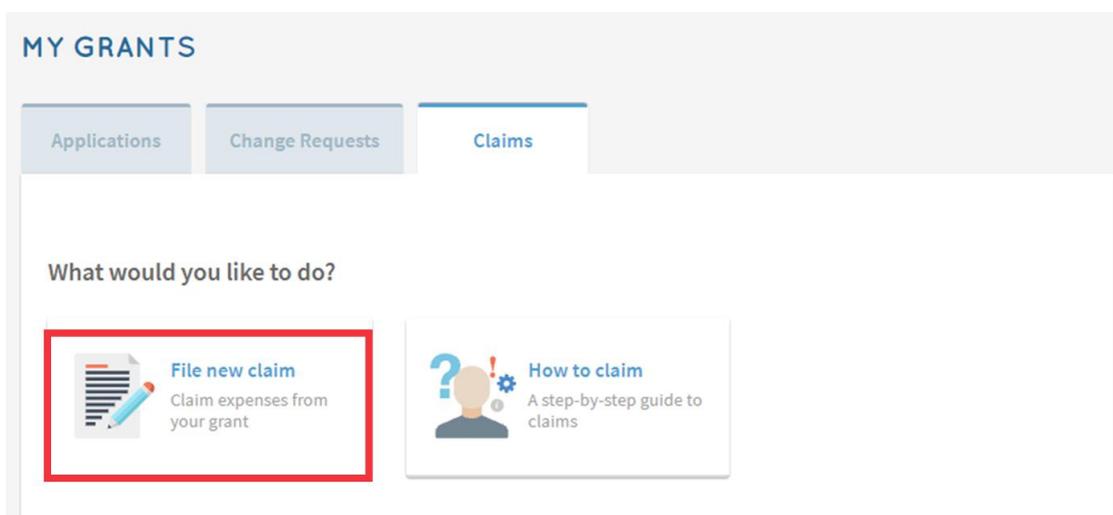


Steps to submit a Market Readiness Assessment (MRA) grant claim

1. Log in to the [Business Grants Portal](#) with your CorpPass to submit your claim



2. Click on 'File new claim' under Claims tab



3. Select the project that you wish to file a claim for

[← Back to My Grants](#)

FILE NEW CLAIM

Ref ID	Grant Type	Project Title	Claim Due Date
2104349R	Innovation & Productivity	Project Trial 1 You are unable to proceed as a change request form has been created for this application.	30 Dec 2021
2110PRW8	Market Readiness Assistance	Participate in trade fair ABC	01 Dec 2022

4. Ensure that you have the necessary documents ready before proceeding. You may refer to the Letter of Offer (LOF) on documents required for claims submission.

You have not submitted any claims yet.

Ref ID:	2110PRW8	Approved Grant Amount:	SGD 2,900.00
Grant Type:	Market Readiness Assistance	Amount Claimed:	SGD 0.00
Agency:	Enterprise Singapore 6898 1800 enquiry@enterprisesg.gov.sg	Claim Due Date:	01 Dec 2022
		No. of approved Claims:	0 of 1

Submit your grant claims. It should take about 20 minutes.

You will need:

- Statement of Claims (endorsed by Auditor)
- Auditor's report
- Publicity/Marketing material
- Event booth photos
- Exhibitor listing



CLAIMS

Review or edit your claims form

[Proceed](#)

[Delete Claim](#)

5. Ensure that your contact details are updated and click 'Next'

Contact Details

Claim Information

Declare & Review

Main Contact Person

Notifications about the claim will be sent to the main contact person. Update this, if needed.

Name *

Job Title *

Contact No. *

Email *

Alternate Contact Person's Email

Mailing Address

Postal Code *

Block/House No. Street

Level Unit Building Name

6. Upload all supporting documents required and tag them. Ensure that the supporting documents submitted can show clearly that all project deliverables (stated within the LOF) are met, and click 'Next'

[Back to Claim Actions](#)

Contact Details

Claim Information

Declare & Review

Upload supporting documents *

Only jpg, png, gif, zip, doc, docx, ppt, pptx, pdf, xls, xlsx files supported.
Each file cannot exceed 10 MB. Any special characters in your file name will be removed.

- ✓ [Statement of Claims \(endorsed by Auditor\) *](#)
 - Refer to Letter of Offer for document
- ✓ Auditor's report *
- Other documents
- ✓ [Publicity/Marketing material *](#)
- ✓ Event booth photos *
- ✓ Exhibitor listing *

Drag and drop files here
or
[Select Files](#)

test2.docx	29 Oct 2021, 02:51 pm	0.01MB	
Tag this document *	<ul style="list-style-type: none"> Publicity/Marketing material Event booth photos Exhibitor listing		
test1.docx	29 Oct 2021, 02:50 pm	0.01MB	
Tag this document *	<ul style="list-style-type: none"> Auditor's report		
test.docx	29 Oct 2021, 02:49 pm	0.01MB	
Tag this document *	<ul style="list-style-type: none"> Statement of Claims		

Payment

Third Party Vendors	SGD 2,400.00	
Auditor	SGD 500.00	
Approved Grant	SGD 2,900.00	
Estimated Amount Claimable	SGD 2,900.00	

[Previous](#) [Save](#) [Next](#)

7. Complete Declare & Review section carefully, tick Acknowledgment checkbox and click 'Review'

[← Back to Claim Actions](#)

Contact Details

Claim Information

Declare & Review

DECLARE & ACKNOWLEDGE TERMS

* Mandatory field

"Applicant" or "you" refers to the company or business making this claim, e.g a sole proprietorship, partnership, limited liability partnership, or company.

1. Have all expenses for the project set out in this claim been paid for by the Applicant? *
 Yes No
2. Has the Applicant made any other claims for these expenses? *
 No Yes
3. Has the Applicant applied for, obtained or is intending to apply for any other grants, tax or financial incentives for the project? *
 No Yes
4. Has the Applicant received or is the Applicant receiving or claiming any monies, loans, rebates, discounts, refunds or damages from any person providing goods and services that is the subject of this application for grant? *
 No Yes

Consent & Acknowledgement

- a. The Applicant states that the information in this claim and the accompanying information is true and correct.
- b. The Applicant confirms that if a related party paid any of the costs in this claim, details of such payments are set out in the claim. All grant disbursements are on a reimbursement basis to the Applicant only.
- c. The Applicant has complied with the prevailing terms and conditions for the grant awarded and understands that they are to ensure continued compliance with the terms and conditions for the grant. If the Applicant obtains payment of the grant through false or misleading statements or documents, the Applicant may be prosecuted under the Penal Code. In addition, the Agency disbursing the grant may, at their discretion, withdraw the grant and recover immediately from the Applicant any amount of the grant that has been disbursed.

The Applicant hereby acknowledges and consents to the above. *

[← Previous](#) [Save](#) [Review](#)

8. Check through your claim, tick to agree to 'Terms and Conditions' and click 'Submit'

 Company Profile

 Contact Details

 Claim Information

 Declare & Review

Consent & Acknowledgement

a. The Applicant states that the information in this claim and the accompanying information is true and correct. Yes

b. The Applicant confirms that if a related party paid any of the costs in this claim, details of such payments are set out in the claim. All grant disbursements are on a reimbursement basis to the Applicant only.

c. The Applicant has complied with the prevailing terms and conditions for the grant awarded and understands that they are to ensure continued compliance with the terms and conditions for the grant. If the Applicant obtains payment of the grant through false or misleading statements or documents, the Applicant may be prosecuted under the Penal Code. In addition, the Agency disbursing the grant may, at their discretion, withdraw the grant and recover immediately from the Applicant any amount of the grant that has been disbursed.

We, the Applicant, declare that the facts stated in this application and the accompanying information are true and correct to the best of our knowledge and that we have not withheld/distort any material facts. We understand that we have a continuing obligation to promptly notify the Agency if there is any change affecting the information set out in this application form and declaration.

We understand that we may face prosecution if we provide false or misleading statements or fail to disclose material facts, and the Agency may, at its discretion, withdraw the grant and recover immediately from us any amount of the grant that may have been disbursed.



9. MRA grant claim is submitted

[← Back to Claim Actions](#)

 Company Profile

 Contact Details

 Claim Information

 Declare & Review

Your claim has been submitted.

Ref ID:	2110PRW8-CL01	Agency Details:	Enterprise Singapore
Status:	Submitted		6898 1800
Submitted on:	29 Oct 2021, 04:13 pm		enquiry@enterprisesg.gov.sg

If you have not completed the [survey](#) on Market Readiness Assistance before submitting your claim, please do so now to reduce any delays in processing your claim.