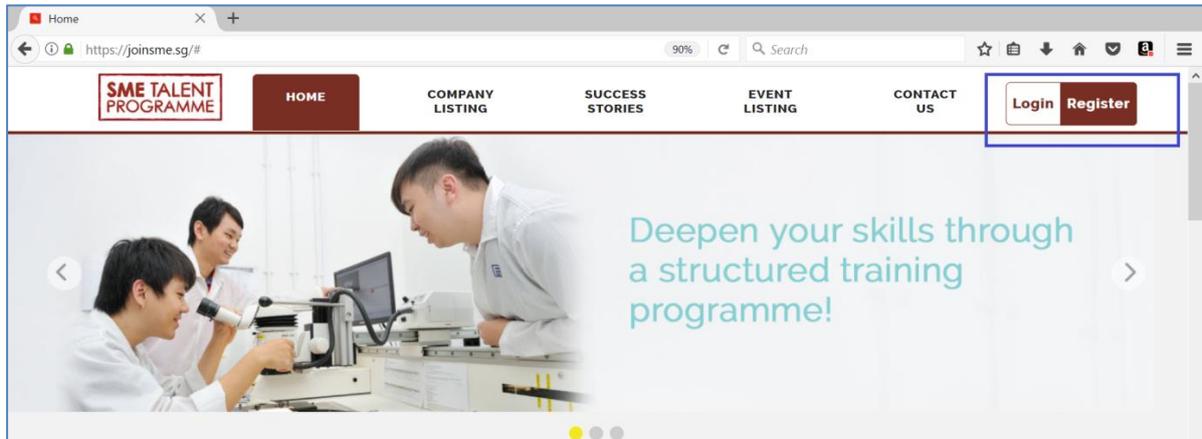


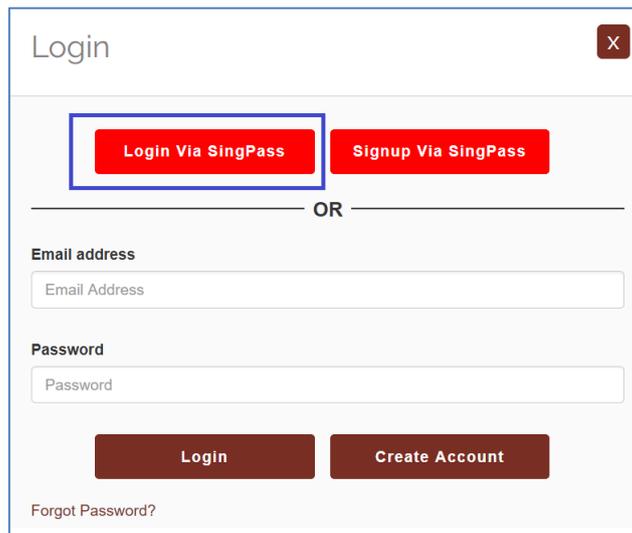
Student Feedback – Quick User Guide

Submission of Student Feedback

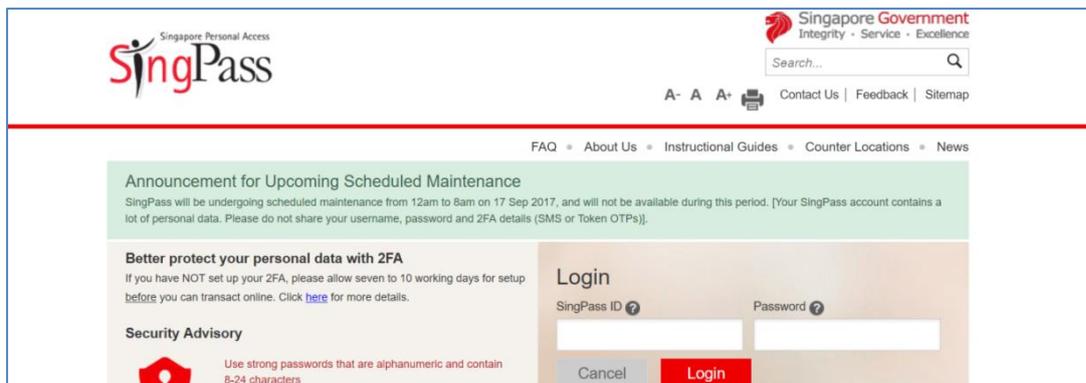
1. Go to **JoinSME** portal (<https://joinsme.sg/>)
2. Click **Login** button at the top right corner.



3. Click **Login Via SingPass** button. (If you do not have an existing SingPass account, please click **Signup Via SingPass** button and follow the instructions on SingPass website to sign up).

A screenshot of the SingPass login form. The form is titled 'Login' and has a close button (X) in the top right corner. There are two red buttons: 'Login Via SingPass' (highlighted with a red box) and 'Signup Via SingPass'. Below these buttons is an 'OR' separator. The form includes fields for 'Email address' and 'Password'. At the bottom, there are 'Login' and 'Create Account' buttons, and a link for 'Forgot Password?'.

4. You will be redirected to SingPass website. Log in using your **SingPass ID** and **Password**.

A screenshot of the SingPass website. The header includes the SingPass logo and the Singapore Government logo. There is a search bar and navigation links for 'Contact Us', 'Feedback', and 'Sitemap'. Below the header, there is a section for 'Announcement for Upcoming Scheduled Maintenance' and a 'Security Advisory' section. The main content area features a 'Login' form with fields for 'SingPass ID' and 'Password', and 'Cancel' and 'Login' buttons. The 'Login' button is highlighted with a red box.

- Upon log in, you will be directed to update your personal particulars as a part of Student Application. This is to ensure that your personal information under **Student Profile** is accurate (note: You are NOT required to submit **Student Application**) To view your profile click **My Profile** button at the top right corner.

SME TALENT PROGRAMME DASHBOARD COMPANY LISTING SUCCESS STORIES EVENT LISTING CONTACT US Logout

MY PROFILE

Personal Information Address Login Mode

Personal Particulars

*Profile Picture
Browse... No file selected.

*First Name: Germiona *Last Name: Grang NRIC: S111113A Email: germiona@gmail.com *Secondary Email: germ1@gmail.com Nationality: Singaporean

*Gender: Male Female *Date Of Birth: 19/01/2000 *Country Of Birth: SINGAPORE *Race: Chinese *Mobile Number: 98765432 *Home Phone: 65432132

Cancel Update

If you wish to update some information make necessary amendments and click **Update** button at the bottom of page.

Note:

You are NOT allowed to change your primary email address and NRIC.

- After you update profile information, in navigation click **Dashboard** item.

SME TALENT PROGRAMME DASHBOARD COMPANY LISTING SUCCESS STORIES EVENT LISTING CONTACT US Logout

MY PROFILE

Personal Information Address Login Mode

Personal Particulars

*Profile Picture
Browse... No file selected.

*First Name: Germiona *Last Name: Grang NRIC: S111113A Email: germiona@gmail.com *Secondary Email: germ1@gmail.com Nationality: Singaporean

*Gender: Male Female *Date Of Birth: 19/01/2000 *Country Of Birth: SINGAPORE *Race: Chinese *Mobile Number: 98765432 *Home Phone: 65432132

Cancel Update

- Scroll down to the section **Feedback on training received** table, click on the **Feedback** hyperlink as seen in the below screenshot and complete the short feedback.

SME TALENT PROGRAMME
DASHBOARD
COMPANY LISTING
SUCCESS STORIES
EVENT LISTING
CONTACT US
Logout

My Profile
Apply

MY STUDENT ACCOUNT
Welcome to your personal account. Germiona Grang.

No data is shown at the moment.

Overview

Internships you have expressed interest in

Company Name	Job Name	Status
ABC Pte Ltd	engineer	Accepted By Company
Oreo Pte Ltd	Engineer assistant	

Feedback on training received

Company Name	Job Title	Internship Period		Feedback	Due Date	Time Remaining	Status
		From	To				
XVZ IT Solutions Pte Ltd				Feedback		Overdue	Pending

8. Fill in all fields and click **Submit** button at the bottom of page.

iii. Would you consider joining this company as a full-time employee in future?*

Yes No

iv. How well would you rate your learning experience with this company during your internship? *

Excellent Good Average Not Satisfactory

v. How could your internship experience have been better? *

vi. The company has fulfilled the learning requirements as laid out in the internship job scope and plan? *

Yes No

Submit
Cancel

9. Click **Yes** at popup notification window.

10. You will be redirected to **Dashboard** and feedback item will disappear.

Feedback on training received

Company Name	Job Title	Internship Period		Feedback	Due Date	Time Remaining	Status
		From	To				
No feedback is required at this moment							

Note:

If your browser settings prevent the closing of the **Student Feedback** page (you see a warning from the browser about this,) then you should close it manually and refresh **Dashboard** page.