

ESIMS : Loan Applicant Guide

Version 1.0

Nov 2022

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ESIMS CorpPass Role for Company's Loan Applicant

Access to Enterprise Singapore Incentive Management System (ESIMS) is via CorpPass only. Only the CorpPass Admin can make assign/remove users.

Companies submitting their Enterprise Singapore's loan request to banks via ESIMS will need to authorized a user to create and submit loan applications and make declaration on behalf of Company by assigning the user the role of 'Loan Applicant' in CorpPass for the ESIMS e-Service.

Instructions for Company's CorpPass Admin: Add user Accounts

To allow a company's user to use the ESIMS eService, the Corppass admin will need to:

- Set up user account(s)
- Add ESIMS to the company profile to allow Company's users to use the eService.

1. To Add user accounts, go to the "User Accounts" Tab
2. Click on "Create User Accounts"

The screenshot displays the CorpPass Admin interface. At the top, a blue banner with a 'NEW' badge states: "18 more digital services have been made available on Corppass over the last 90 days." Below this is a navigation bar with three tabs: "User Accounts" (highlighted with a red circle containing the number 1), "e-Service Access", and "Third Party". A "Change Entity Profile" link is visible on the right. The main content area features two cards: "Create User Accounts" (with a red circle containing the number 2) and "Manage User Accounts". The "Create User Accounts" card includes the text "Add accounts to your Entity". Below the cards is a "Help & Support" section with two links: "How to create user accounts and easily manage them in groups" and "How to update your users' account status and details", each with a "Learn more" button and a right-pointing arrow.

Instructions for Company's CorpPass Admin: Add user Accounts

1. Fill in the user's details. (Account type for ESIMS should be "user")
2. Click next.
3. On the following page review the details and submit.

Home / Create User Accounts

Create User Accounts



Please enter user details below.

You may select the 'Access to All e-services' checkbox below if you require the user to have access to all e-Services (exceptions listed below).

Note:

- Sub-Admin accounts created can assign any of the entity's e-services to users and authorise Third Party Entities. To restrict the account, go to Advance > Add Assignment Profile.
- Selected e-Services (e.g. **CPF e-Submission** and **SSGWSG e-Services**) need to be manually assigned to your Corppass account as they require additional setup details.
- The full list of these exceptions can be found [here](#). Please contact the relevant agencies for more information.

Full Name*	Identity Type*	NRIC / FIN / Foreign ID No.*	Country / Region of Issuance*	Email Address*	Account Type*	Access to All e-Services
<input type="text" value="WILL BE AUTO-F"/>	<input type="text" value="NRIC"/>	<input type="text"/>	<input type="text" value="-- Sg --"/>	<input type="text" value="abc@abc.com"/>	<input type="text" value="User"/>	<input type="checkbox"/>
<small>As per Identity Documents</small>						
+ Add new user						

Cancel Next

[x Need help?](#)

Instructions for Company's CorpPass Admin: Add eService

1. Set up eService by clicking on the 'e-Service Access' Tab.
2. Click on "Select Entity's e-Services"

The screenshot displays the CorpPass Admin interface. At the top, there are three tabs: 'User Accounts', 'e-Service Access', and 'Third Party'. The 'e-Service Access' tab is highlighted with a green bar and a red circle containing the number '1'. To the right of the tabs is a link labeled 'Change Entity Profile'. Below the tabs, there are three main action cards. The first card, 'Select Entity's e-Services', is highlighted with a red circle containing the number '2'. It features a teal icon of a clipboard with a checkmark and the text 'Select e-Services that your entity will use.' The second card, 'Assign selected e-Services', features a teal icon of a checkmark with three 'A's and the text 'Assign e-Services access to your entity's users and user groups.' The third card, 'View Entity's e-Service Access', features a teal icon of a document with a checkmark and the text 'View and edit your entity's current e-Services access'.

Instructions for Company's CorpPass Admin: Add eService

1. Under Govt. Agency search “**Enterprise Singapore**” and select “**Enterprise Singapore Incentive Management System (ESIMS)**”
2. Click Next

<input type="checkbox"/> Govt. Agency	e-Service	Description	Additional Agency Check	Additional Details Required
<input type="checkbox"/>	ENTERPRISE SINGAPORE	CREDIT ENHANCEMENT PORTAL		
<input type="checkbox"/>	ENTERPRISE SINGAPORE	STATLINK		
<input checked="" type="checkbox"/>	ENTERPRISE SINGAPORE	Enterprise Singapore Incentive Management System (ESIMS)		
<input type="checkbox"/>	ENTERPRISE SINGAPORE	Innovation and Capability Voucher System		
<input type="checkbox"/>	Family Justice Courts	INTEGRATED FAMILY APPLICATION MANAGEMENT SYSTEM		

1 e-Service(s) Selected

< 1 ... 4 **5** 6 ... 44 >

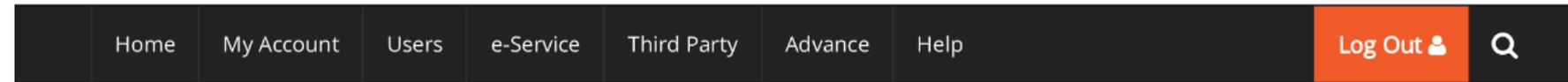
10 items per page Showing 41 to 50 of 435 items

Cancel **Next**

Instructions for Company's CorpPass Admin: Add eService



1. Click Submit



Home / Select Entity's e-Services

Select Entity's e-Services



Verify Selected e-Service(s)

ENTERPRISE SINGAPORE • Enterprise Singapore Incentive Management System (ESIMS)



Instructions for Company's CorpPass Admin: Add eService

The ESIMS e-Service is now ready to be assigned to users.

1. Click "Assign selected e-Services"

corppass

Singapore Government
Integrity · Service · Excellence

[A](#) [A](#)  [Contact Us](#) | [Feedback](#) | [Sitemap](#) | [FAQ](#)

[Home](#)

[My Account](#)

[Users](#)

[e-Service](#)

[Third Party](#)

[Advance](#)

[Help](#)

[Log Out](#) 



[Home](#) / [Select Entity's e-Services](#)



The selected e-Service(s) is ready to be assigned to users.

Next Step



Assign selected e-Services

Assign e-Service access to your entity's users and user groups.

[Return to Homepage](#)

[Assign selected e-Services](#)

1

Instructions for Company's CorpPass Admin: Assigning Roles to Users.

Company should already have users set up and added ESIMS onto Company's allowed eService.

The below steps describes how to assign ESIMS role(s) to the company's users.

1. Under the "User Accounts" Tab
2. Select "Manage User Accounts"

The screenshot displays the CorpPass Admin interface. At the top, a notification banner states: "NEW 18 more digital services have been made available on Corppass over the last 90 days." Below this is a navigation bar with three tabs: "User Accounts" (highlighted with a red circle containing the number 1), "e-Service Access", and "Third Party". A "Change Entity Profile" link is located on the right side of the navigation bar. The main content area features two primary action cards: "Create User Accounts" (with the subtext "Add accounts to your Entity") and "Manage User Accounts" (with the subtext "View and edit your entity's user account details"). The "Manage User Accounts" card is highlighted with a red circle containing the number 2. Below these cards is a "Help & Support" section with two links: "How to create user accounts and easily manage them in groups" and "How to update your users' account status and details", each with a "Learn more" button and a right-pointing arrow.

Instructions for Company's CorpPass Admin: Assigning Roles to Users.

This page will show all users that has accounts on this this entity's Corppass.

1. Select the user to assign the role by clicking on the User's name.

Manage User Accounts

<input type="checkbox"/>	Full Name	NRIC / FIN / Foreign ID No.	User Type	Account Status
<input checked="" type="checkbox"/>	USER S [REDACTED] 550F	S****550F	Admin	Active
<input type="checkbox"/>	USER S [REDACTED] 544A	S****544A	Admin	Active
<input type="checkbox"/>	USER S [REDACTED] 544A	S****544A	Admin	Active
<input type="checkbox"/>	USER S [REDACTED] 544A	S****544A	Admin	Active
<input type="checkbox"/>	USER S [REDACTED] 644H	S****644H	User	Active
<input type="checkbox"/>	USER S [REDACTED] 643Z	S****643Z	User	Active
<input type="checkbox"/>	USER S [REDACTED] 543C	S****543C	User	Active
<input type="checkbox"/>	[REDACTED]	F****199M	User	Active
<input type="checkbox"/>	USER S [REDACTED] 545Z	S****545Z	User	Active
<input type="checkbox"/>	USER S [REDACTED] 542E	S****542E	User	Active

0 users Selected

Instructions for Company's CorpPass Admin: Assigning Roles to Users.

In the user's profile page, you can view the user's details.

1. Click on the "Assigned e-Services" tab.

From 28 Mar 2022, Singapore Citizens and Permanent Residents with active CorpPass accounts can view their business entity's information on the Singpass app! Enjoy secure access to info such as business registration and entity details on the go. Visit go.gov.sg/spcorpfeatures to learn more.

Home / Manage User Accounts / [View User](#)

USER S████████544A

Profile

Assigned e-Services

Transaction History

1

Personal Details

NRIC / FIN / Foreign ID No

S****544A

Country of Issue

Singapore

Contact Details

Email*

████████████████████

abc@abc.com

Mobile No.

████████████████████

Account Details

Instructions for Company's CorpPass Admin: Assigning Roles to Users.

1. Click on "Add e-Service Access"

USER ██████████544A

Profile

Assigned e-Services

Transaction History

Assign default e-Service access and/or customise e-Service access of the user. Click [here](#) (PDF, 2.0 MB) for step-by-step guide.

Default All e-Service Access

Select the checkbox below and click "Save" to grant the user default access to all e-Services currently onboard Corppass and to e-Services which will onboard in the future.

Access to all e-Services required

Customised e-Service Access

Click 'Add e-Service Access' below to customise e-Service access for the user. If 'Access to all e-Services' is selected above, adding the same e-Service will overwrite the default setting for that e-Service.

1

Add e-Service Access

Edit e-Service Access(0)

Remove e-Service Access(0)

Filter

Search



Govt. Agency	Assigned e-Services	Role	Parameters	Authorisation Effective Date	Authorisation Expiry Date
No matching records found					
0 eServices Selected					

Instructions for Company's CorpPass Admin: Assigning Roles to Users.

1. Search "ESIMS"

Home / Assign Selected e-Services

Assign Selected e-Services



Assign Selected e-Service(s) to

1 Selected User(s) [+](#)

Assign from selected e-Service(s).

Filter

<input type="checkbox"/>	Govt Agency	Entity's selected e-Services	Description	Agency Check Required	Additional Details Required
<input type="checkbox"/>	ENTERPRISE SINGAPORE	Enterprise Singapore Incentive Management System [ESIMS]	Enterprise Singapore Incentive Management System [ESIMS]		

0 e-Service(s) selected.

Showing 1 to 1 of 1 items

[Back](#) [Next](#)

Instructions for Company's CorpPass Admin: Assigning Roles to Users.

1. Select ESIMS by checking the checkbox
2. Click Next.

Home / Assign Selected e-Services

Assign Selected e-Services



Assign Selected e-Service(s) to

1 Selected User(s) +

Assign from selected e-Service(s).

Filter

esims



<input checked="" type="checkbox"/>	Govt Agency	Entity's selected e-Services	Description	Agency Check Required	Additional Details Required
1 <input checked="" type="checkbox"/>	ENTERPRISE SINGAPORE	Enterprise Singapore Incentive Management System [ESIMS]	Enterprise Singapore Incentive Management System [ESIMS]		

1 e-Service(s) selected.

Showing 1 to 1 of 1 items

Back

Next

2

Instructions for Company's CorpPass Admin: Assigning Roles to Users.

1. Under "Role" select from the dropdown to view the available roles for ESIMS. **Select Loan Applicant***
2. Select the "Authorisation Effect Date"
3. If applicable, select the "Authorisation End Date"

*Please note that the users with this role will be able to create and submit loan applications as well as make declarations on behalf of the company. User(s) given this role should be Authorised by Company to do so.

Assign Selected e-Services to

1 Selected User(s) [+](#)

e-Services with  require additional details. For more information, contact the relevant agency. Click  to enter details.

* - denotes mandatory fields

Govt Agency	Entity's selected e-Services	Agency Check Required	Additional Details Required
 ENTERPRISE SINGAPORE	Enterprise Singapore Incentive Management System [ESIMS]		

1

Role:

Role Description

Can create and submit loan scheme application to PFI

Authorisation Effective Date * 



2

Authorisation Expiry Date 



3

1 e-Service(s) selected.

[Back](#) [Next](#)

Instructions for Company's CorpPass Admin: Assigning Roles to Users.

1. Review the details
2. Click Submit if correct.

Home / Assign Selected e-Services

Assign Selected e-Services



Verify the following details.

[1 Selected Users](#) +

1 Selected e-Services

ENTERPRISE SINGAPORE

- Enterprise Singapore Incentive Management System [ESIMS]

Role	Loan Applicant
Authorisation Effective Date	22/09/2022
Authorisation Expiry Date	31/12/9999

Back

Submit

2

Instructions for Company's CorpPass Admin: Assigning Roles to Users.

Confirmation page will appear.

1. Click "Return to Homepage".

The screenshot displays the CorpPass Admin interface. At the top, it says "A Singapore Government Agency Website" and the "corppass" logo. A navigation bar includes "Home", "My Account", "Users", "e-Service", "Third Party", "Advance", "Help", "Log Out", and a search icon. A red announcement banner reads: "Corppass Announcement. From 28 Mar 2022, Singapore Citizens and Permanent Residents with active Corppass accounts can view their business entity's information on the Singpass app! Enjoy secure access to info such as business registration and entity details on the go. Visit go.gov.sg/spcorpfeatures to learn more." Below the banner, the breadcrumb "Home / Assign Selected e-Services" is visible. A green checkmark icon is followed by the text "You have assigned e-Service(s) to your user(s)". A blue button labeled "Return to Homepage" is highlighted with a red circle containing the number "1".

Instructions for Company's CorpPass Admin: Assigning Roles to Users.

For confirmation, click into the user's account again.

1. You should be able to see the ESIMS role under the User's list of eServices.

Profile Assigned e-Services Transaction History

Assign default e-Service access and/or customise e-Service access of the user. Click [here](#) (PDF, 2.0 MB) for step-by-step guide.

Default All e-Service Access

Select the checkbox below and click "Save" to grant the user default access to all e-Services currently onboard Corppass and to e-Services which will onboard in the future.

Access to all e-Services required

Customised e-Service Access

Click 'Add e-Service Access' below to customise e-Service access for the user. If 'Access to all e-Services' is selected above, adding the same e-Service will overwrite the default setting for that e-Service.

Add e-Service Access Edit e-Service Access(0) Remove e-Service Access(0) Filter Search

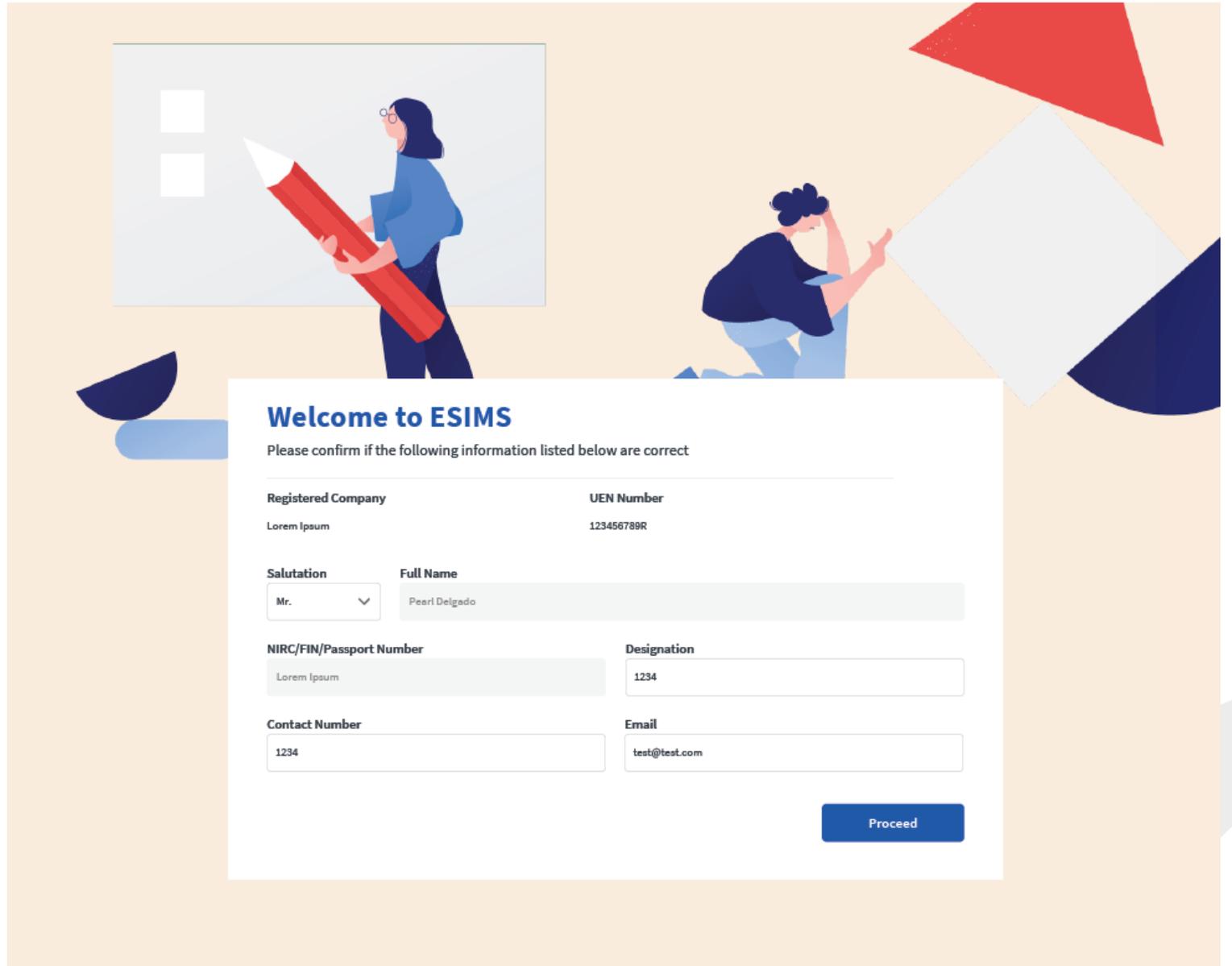
Govt. Agency	Assigned e-Services	Role	Parameters	Authorisation Effective Date	Authorisation Expiry Date
<input type="checkbox"/> ENTERPRIS E SINGAPOR E	Enterprise Singapore Incentive Management System [ESIMS]	Loan Application	-	22/09/2022	31/12/9999

0 eServices Selected

User Onboarding

User onboarding is only applicable for user that logs in the first time to ESIMS. Below are the steps to onboard:

1. Login to ESIMS Internet using your CorpPass
2. You will be redirected to onboarding page, fill in all the required fields with your particular
3. Click "Proceed" to finalised the registration



How To Create a Loan Application (1)

A Singapore Government Agency Website

Enterprise Singapore Incentive Management System Case/Projects

Applicant Preparer1

My Pending Actions 4 Processing 5 Completed 1

Create +

EFS	Application	Case Received: 14 Apr 2022
	UEN:	Pending Applicant LOANAPP
Case ID: EFS2256050		
EFS	Application	Case Received: 14 Apr 2022
	UEN:	Pending Applicant LOANAPP
Case ID: EFS2256015		
EFS	Application	Case Received: 08 Apr 2022
	UEN:	Pending Applicant LOANAPP
Case ID: EFS2240609		

How To Create a Loan Application (2)

You are about to create an application. ✕

For easier form filling, you may copy a previously submitted application and update as necessary. Please ensure the details are still valid. If creating a new application for the first time, please select the scheme and click "Proceed".

Please select the scheme to create a new application for

Enterprise Financing Scheme(EFS) ▼

Would you like to create a copy of previous application?

Please select an application ▼

Proceed

1. On the pop-up, select the Loan Scheme for the Loan Application : Select "Enterprise Financing Scheme"
2. Borrowers may select a previous application to copy from
3. Click on "Proceed" button to proceed with the creation
4. You will be redirected to the Loan Application form page

How To Create a Loan Application (3)

1. Fill in all mandatory fields in the following tabs:
 1. Company Information
 2. Shareholding Information
 3. Financial Details
 4. Financial Request
 5. Documents
 6. Declaration
 7. Review
2. On “Declaration” tab, borrower must select which particular Participating Financial Institution (PFI) organization that you want to submit the Application case to.
3. Have a final look of your inputs on “Review” tab and submit to PFI
4. Upon successful submission, you will see a ‘Successful Submission’ page where you can see the submission details as a confirmation.

Company Information tab (1)

The screenshot shows the 'COMPANY INFORMATION' tab for 'Electronic PTE LTD-A3' (EF53104290, Status: Pending Applicant). The form includes the following sections and fields:

- Important Instructions:** This form may take you 1 hour to fill in. 1. All necessary supporting documents must be submitted together with your application. 2. All fields in this application form are compulsory. Where information is not applicable, please indicate "N.A." 3. The completed application form is to be submitted to the Participating Financial Institution. 4. Your application form will only be processed upon receipt of all the relevant documents.
- Legal Organisation:** COOPERATIVE SOCIETIES
- Home Country:** SINGAPORE
- Registered Address:** #10-198, UBI INDUSTRIAL PARK, , 530154
- Paid-Up Capital:** 400000
- Date of Incorporation:** 01-06-2020
- Correspondence Address:** * Same as Registered Address. #10-198, UBI INDUSTRIAL PARK, , 530154
- Contact Person Name:** * cm
- Contact Person Designation:** * cm
- Company Phone No.:** * 123
- Contact Email:** * c@m
- SSIC Code:** 555555
- Description:** Manufacture and repair of electrotherapeutic devices

Annotations on the form:

- ①: An orange box highlights the 'Legal Organisation', 'Home Country', 'Registered Address', 'Paid-Up Capital', 'Date of Incorporation', and 'Correspondence Address' fields, which are pre-populated.
- ②: A blue box highlights the 'Contact Person Name', 'Contact Person Designation', 'Company Phone No.', and 'Contact Email' fields, which are mandatory and marked with asterisks (*).

- Some of the fields are pre-populated according to the borrower's information registered in *ESIMS Company Profile*. You may not edit these data in the application form.
- Please fill in all mandatory fields (those that are marked with asterisks (*))

Company Information tab (2)

A Singapore Government Agency Website

Enterprise Singapore Incentive Management System Case/Projects

Electronic PTE LTD-A3 EFS2104290 Status: Pending Applicant

Company Information

Shareholding Information: Paid-Up Capital: 400000, Date of Incorporation: 01-06-2020

Financial Details: Correspondence Address: #10 - 198, UBI INDUSTRIAL PARK, , 530154

Financial Request

Documents: Upload Documents: Drag & Drop or Browse

Declaration: Contact Person Name: cm, Contact Person Designation: cm

Review: Company Phone No.: [Redacted], Contact Email: c@m

SSIC Code: 555555, Description: Manufacture and repair of electrotherapeutic devices

Secondary SSIC Code: GROWING OF MUSHROOMS (01112)

Business Activity: Same as SSIC Description: Manufacture and repair of electrotherapeutic devices

Goods Production as Proportion of Business Activity (%): [Redacted], Services as Proportion of Business Activity (%): [Redacted]

Number of Staff: 1

- A red “i” icon will appear on the tab if there is any invalid input within the tab page
- Error message “Required Field!” will appear if you left a mandatory field empty upon saving/ submitting
- **[Goods Production as Proportion of Business Activity (%)]** refers to proportion (%) of company’s revenue derived from production of goods. (Inputs are on best effort basis)
- **[Services as Proportion of Business Activity (%)]** refers to proportion (%) of company’s revenue derived from provision of services. (Inputs are on best effort basis)
- **Sum of your input in these 2 fields must be equal to 100%**
- **Number of Staff** includes foreigners / contract staff / CPF

Shareholding Information tab (1)

A Singapore Government Agency Website

Enterprise Singapore Incentive Management System Case/Projects

Electronic PTE LTD-A3 EFS2104290 Status: Pending Applicant

SHAREHOLDING INFORMATION

SHAREHOLDING DETAILS OF APPLICANT COMPANY

Corp Level	Type	UEN/ NRIC of Shareholder	Name of Shareholder	Nationality/Country	Share %
1	Individual	S9362719I	cm	Singapore	11

UEN of Company Owned by Shareholder: 06062020J11

No. of Staff:

Sales Turnover:

DETAILS OF SUBSIDIARIES WHERE APPLICANT COMPANY HOLDS MORE THAN 50% OF TOTAL SHAREHOLDING

Not Applicable

Details of applicant's ultimate parent company's subsidiaries (of more than 50% shareholding) and their subsequent subsidiaries at all levels down

Not Applicable

Save Saved Back Next

Build your Shareholding, Subsidiaries and Ultimate Parent Company's Subsidiaries structure in this tab. Click on "Add Row+" to start adding a shareholder and its information.

For 'Shareholding Details of Applicant Company'

1. Provide details of the borrowing company's shareholders. (Corp Level 1)
2. Each Corp Level's Share% should sum to 100%*
3. If there are any Corporate shareholders with > 50% in share %, please provide the details of that Company's shareholders by adding the next Corp Level.
 - a) E.g. if there is a Corp Level 1 company owning 51% of the applicant company. Add a Corp Level 2 for the Company's shareholders with "UEN of Company Owned by Shareholder" = the Corp Level 1 Company with 51% in share %.
 - b) Corp Level 2's total share% should also sum to 100%.
 - c) Repeat step 3 as necessary. (e.g. create Corp level 3 etc)
4. For Corporate shareholders with share % > 50% please include their Sales turnover and no of staff.

Shareholding Information tab (2)

A Singapore Government Agency Website

Enterprise Singapore Incentive Management System Case/Projects Loan Preparer 5

Electronic PTE LTD-A3 EFS2104290 Status: Pending Applicant

SHAREHOLDING INFORMATION

SHAREHOLDING DETAILS OF APPLICANT COMPANY

Corp Level	Type	UEN/ NRIC of Shareholder	Name of Shareholder	Nationality/Country	Share %
	Individual	S93627191	cm	Singapore	11

UEN of Company Owned by Shareholder: 06062020J11
No. of Staff: []

Sales Turnover: []

DETAILS OF SUBSIDIARIES WHERE APPLICANT COMPANY HOLDS MORE THAN 50% OF TOTAL SHAREHOLDING

Not Applicable

Details of applicant's ultimate parent company's subsidiaries (of more than 50% shareholding) and their subsequent subsidiaries at all levels down

Not Applicable

99+

Save Saved Back Next

Build your Shareholding, Subsidiaries and Ultimate Parent Company's Subsidiaries structure in this tab

- Click on "Add Row+" to start adding a shareholder and its information. A new section will be added at the bottom of the list for each shareholder to be filled up.
- Each shareholding details would have to be expanded individually when tallying up the shareholding percentage and deriving the hierarchy.
- For 'Details of Subsidiaries' and 'Ultimate Parent Company's Subsidiaries' sections:
- If applicable, please untick the "Not Applicable" checkbox and click on the "Add Row+" button to add information. You will be required to fill in all information within the table. (see next page in this slide)
- If not applicable, please tick the "Not Applicable" checkbox.
- You may proceed to the next tab by:
- clicking "Next" button OR
- by clicking any tab that you want on Left Hand Side Panel.
- Number of Staff includes foreigners / contract staff

Financial Details (1)

Enterprise Singapore Incentive Management System Case/Projects EFS2104290 Status: Pending Applicant

FINANCIAL DETAILS

A. HISTORICAL FINANCIAL PERFORMANCE

Title	2021	2020	2019
Company Revenue (\$\$)	1	1	<input checked="" type="checkbox"/> Not Applicable
Overseas Revenue (%)	1	1	
Net Profit Before Tax (\$\$)	1	1	
Accumulative Overseas Investment (\$\$)	1	1	
Net worth (\$\$)	1	1	
Operating Profit (\$\$)	1	1	
Depreciation/Amortisation (\$\$)	1	1	
Tax (\$\$)	1	1	
Wages (\$\$)	1	1	
No. of Staff - Singaporeans/PRs	1	1	
Group Annual Sales Turnover (\$\$)	1		
Group No. of Staff	500		

B. FINANCIAL PROJECTIONS

Documents: Upload Documents (Drag & Drop or Browse)

Buttons: Save, Back, Next

- Select the [Latest FY], system will auto populate the subsequent years descending as well as years in 'Financial Projections' table (e.g [Latest FY] = 2021, subsequent will be 2020, 2019, 2018, 2017, 2016)
- The first 2 latest FY columns are mandatory, you can't leave them blank. (However, 0 (zero) is allowed)
- The 3rd FY column is optional, tick the "Not Applicable" if you have no information to input. Untick if you have information to input.
- [Group Annual Sales Turnover (\$\$)] is calculated from SUM of:
 - [Company Revenue (\$\$)] from the same table
 - [Sales Turnover] of 'Shareholding Information' tab (from records of Shareholders & Subsidiary tables where applicable)
 - Thus cannot be edited by user
- [Group No. Of Staff] is calculated from SUM of:
 - [Number of Staff] of 'Company Information' tab
 - [No. of Staff] of 'Shareholding Information' tab (from records of Shareholders & Subsidiary tables where applicable)
 - Thus cannot be edited by user

Financial Details (2)

Enterprise Singapore Incentive Management System Case/Projects

Electronic PTE LTD-A3 EFS2104290 Status: Pending Applicant

FINANCIAL DETAILS

A. HISTORICAL FINANCIAL PERFORMANCE

B. FINANCIAL PROJECTIONS

Title	2022	2023	2024
Company Revenue (S\$)	1	1	1
Overseas Revenue (%)	11	1	1
Net Profit Before Tax (S\$)	1	1	1
Accumulative Overseas Investment (S\$)	1	1	1
Net worth (S\$)	1	1	1
Operating Profit (S\$)	1	1	1
Depreciation/Amortisation (S\$)	1	1	1
Tax (S\$)	1	1	1
Wages (S\$)	1	1	1
No. of Staff - Singaporeans/PRs	1	1	1
Group Annual Sales Turnover (S\$)	1	1	1
Group No. of Staff	1	1	1

Documents

Upload Documents

Drag & Drop or [Browse](#)

Please upload mandatory document!

Save Saved Back Next

- Fill-in the 'Financial Projections' table (optional)
- On the [Title] of the table, you must select 3 years that are in ascending orders.
 - If the years you selected are not in ascending order, an error message will appear *"Please ensure that the financial years selected are in ascending order."*
- This table input is optional, you can leave it blank if there are no relevant information to input

Financial Request

A Singapore Government Agency Website

Enterprise Singapore Incentive Management System Case/Projects Loan Preparer 5

Electronic PTE LTD-A3 EFS2104290 Status: Pending Applicant Action

FINANCIAL REQUEST

Type of Loan Facilities Required ⓘ

Loan Type	Amount of Financing Required (\$S)	Domestic Financing	Overseas Financing	Action
Project (Domestic) <input type="text" value="100.00"/>	<input type="text" value="100.00"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="button" value="🗑"/>
Equipment Loan <input type="text" value="100"/>	<input type="text" value="100"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="button" value="🗑"/>
Guarantee <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="button" value="🗑"/>
Property Loan (Industrial/Commercial) <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="button" value="🗑"/>
Working Capital Line <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="button" value="🗑"/>
Working Capital Loan <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="button" value="🗑"/>

Select Product

Saved

- Indicate the product(s) and sub-product(s) including the [Amount] and type of [Financing] (whether it is Overseas or Domestic financing) in this tab

- 1 • After selecting a product, system will auto-populate the sub-products that you can request.
 - If you want to request for the sub-product, fill in the fields of the sub-product row ([Amount of Financing Required], [Overseas Financing] and or [Domestic Financing])
 - If you do not required the sub-product, leave the row empty.
 - If [Amount of Financing Required] is empty, the sub-product is considered not requested.
 - You can remove the product and its sub-product by clicking the 'Rubbish bin' icon. Once removed, you can't revert, you need to add a new row and fill in the details again.

- 2 • Click on "Add Row+" to start adding a product and sub-product and its information that you want to request

Documents (Optional)

The screenshot shows the 'Documents' page for a pending applicant. The page is divided into several sections for uploading documents:

- ACRA searches of Applicant Company:** A section with a 'Drag & Drop or Browse' button and a file type list: xls, xlsx, ppt, pptx, doc, docx, eml, jpg, jpeg, pdf, png, txt.
- Relevant Individual Corporate Searches:** A section with a 'Drag & Drop or Browse' button and the same file type list.
- Financial Statements:** A section with a 'Drag & Drop or Browse' button and the same file type list.
- Invoices related to Asset-based Financing:** A section with a 'Drag & Drop or Browse' button and the same file type list.
- Declaration Form on Safe Distancing Measures only:** A section with a 'Drag & Drop or Browse' button and the same file type list.
- Optional Documents Category:** A section with a 'Drag & Drop or Browse' button and the same file type list.

A green dashed box highlights the 'ACRA searches of Applicant Company' section, and an arrow points to a detailed view of this section on the right.

ACRA searches of Applicant Company ②

The detailed view of the 'ACRA searches of Applicant Company' document upload widget shows the following elements:

- File Name:** 02B_TrainingSlides_ESIMS_CommitmentLimit_T2_V1.0.pptx
- By:** 12-05-2022 17:43:04 2.8MB
- Actions:** A 'Download' icon (5) and a 'Delete' icon (6) are visible next to the file name.
- Remarks:** A text area (3) for providing input or leaving it blank.
- Update:** An 'Update' button (4) to confirm the upload and its remarks.

After you selected a file, upload will start and:

- ① File will appear under the 'Upload' widget.
- ② Supporting documents are optional for applicant and can leave it blank if there are no files to be uploaded.
- ③ You can give your input in "Remarks" or leave it blank.
- ④ Click "Update" to confirm upload and its remarks.
- ⑤ You can download the uploaded file to check by clicking on the 'Download' icon
- ⑥ You can delete the uploaded file by clicking the 'Rubbish bin' icon

Declaration

Enterprise Singapore
Incentive Management System
Case/Projects
Loan Preparer 5

Electronic PTE LTD-A3
EFS2104290
Status: Pending Applicant

APPLICATION DECLARATION

PFI Information

Participating Financial Institution (PFI)
Please select a PFI *
HDFC Bank

Are you in contact with a relationship manager (RM) from the selected PFI?
 Yes No

Relationship Manager's Name
Relationship Manager's Email
Confirm Relationship Manager's Email

APPLICANT REMARKS TO PFI

Remarks
Enter Remarks Here
500 Characters Left

Company Declaration

Name *
Designation *
Date *
23-11-2021

I confirm the following:
 I hereby consent to the disclosure of all relevant information of the Company/group by the Participating Financial Institution to Enterprise Singapore and any entity or person to whom disclosure is required in relation to this application. - tested
 I acknowledge the decision by the Enterprise Singapore on this application after its assessment of all the information provided, to be final. - tested

Save Saved Back Next

1

Fill in the PFI Information

- Select the PFI Organisation you want to submit the application to. Note that you cannot select a specific officer.
- If applicable, you may indicate the Relationship Manager (RM) from the selected PFI. When indicated, any email notification related to the application will be sent to the RM you indicated.

2

Fill in Applicant Remarks to PFI

- You may leave a remarks to PFI by typing into the provided [Remarks] field

3

Complete the Company Declaration

- [Date] can only be current date or past dates
- Tick all the checkboxes to proceed with submission. If any of the checkboxes is not ticked, system doesn't allow you to submit the application.

Review

A Singapore Government Agency Website
Enterprise Singapore Incentive Management System Case/Projects

Electronic PTE LTD-A3 EFS2104290 Status: Pending Applicant

Print

REVIEW

COMPANY INFORMATION

Legal Organisation COOPERATIVE SOCIETIES	Home Country SINGAPORE
Registered Address #10 - 198 , UBI INDUSTRIAL PARK , , 530154	Date of Incorporation 01-06-2020
Paid-Up Capital 400000	Contact Person Designation cm
Correspondence Address #10 - 198 , UBI INDUSTRIAL PARK , , 530154	Company Contact c@m
Contact Person Name cm	Company Phone No.
SSIC Code 555555	Description Manufacture and repair of electrotherapeutic devices
Secondary SSIC 01112	
Business Activity Manufacture and repair of electrotherapeutic devices	
Goods Production as Proportion of Business Activity (%) 50	Services as Proportion of Business Activity (%) 0
Number of Staff 500	

SHAREHOLDING INFORMATION

FINANCIAL DETAILS

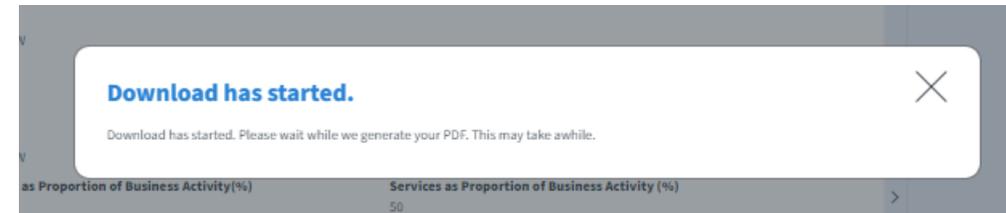
FINANCIAL REQUEST

DECLARATION

Submit

1 You can download the whole form in a PDF Print friendly version by clicking on the “Print” button

- A pop-up will appear to indicate that download has started. You may close the pop-up at anytime, it will not impact the



2 Review tab will show all your inputs on the fields within the form in a read only manner

- Please return to the original tab if you need to change your input
- By default, only “Company Information” section will be expanded
- Click on the respective headers to view the relevant information.

3 Once you have reviewed and ready to submit, click on “Submit” button

- Upon clicking, a confirmation pop-up will appear for you to indicate your remarks and confirm the submission.
- Upon confirming the pop-up, you will be redirected to ‘Successful Submission page’

Successful Submission Page (Applicant submission)

Enterprise Singapore Incentive Management System

Loan Preparer 5

EFS Coy Name EFS2104290 Status: Processing

SUCCESSFULLY SUBMITTED TO PFI's Name

Date: 24-11-2021 04:32:00

Type: Application

EFS2104290

Back to Dashboard

Applicant Actions

A Singapore Government Agency Website

Enterprise Singapore Incentive Management System Case/Projects Loan Preparer 2

COY Name Status: Pending Applicant Action

COMPANY INFORMATION

UEN: 90062020211

Important Instructions

This form may take you 1 hour to fill in.

- All necessary supporting documents must be submitted together with your application.
- All fields in this application form are compulsory. Where information is not applicable, please indicate "N.A."
- The completed application form is to be submitted to the Participating Financial Institution.
- Your application form will only be processed upon receipt of all the relevant documents.

Legal Organisation

COOPERATIVE SOCIETIES

Home Country

SINGAPORE

Registered Address

#10-198, UBI INDUSTRIAL PARK, , 530154

Paid-Up Capital

400000

Date of Incorporation

01-06-2020

Correspondence Address

Same as Registered Address

#10-198, UBI INDUSTRIAL PARK, , 530154

Contact Person Name

cm

Contact Person Designation

cm

Company Phone No.

123

Contact Email

c@m

SSIC Code

555555

Description

Manufacture and repair of electrotherapeutic devices

99+

Save Saved Next



Clicking "Action" drop down will let you see actions you can take on this case.

- Unavailable action(s) will be disabled and shown as greyed-out
- For Loan Applicants these are the following possible actions when the application is 'Pending Applicant'
 - Reassign Case (To Reassign to another Loan Applicant)
 - Delete Draft (Application will be removed from the Pending Action tab)

Enterprise
Singapore

LOAN APPLICANT FAQs



Application submission

Q: There are so many roles available on Corppass for the ESIMS eService. Which one should I choose?

A: As ESIMS administers a wide range of incentive programmes, there are roles related to those other programmes. For purpose of submitting an Enterprise Singapore Loan to one of our Preferred Financial Institutions (PFIs), please select the “Loan Applicant” role. Please note that the user(s) with this role will be able to create and submit loan applications as well as make declarations on behalf of the company. User(s) given this role should be Authorised by Company to do so.

Q: If the Employee with the Loan Applicant role leaves the company, how can I remove access?

A: Access to the ESIMS eService is managed via Corpppass. If the user is no longer authorized to act on behalf of the company, the company’s Corppass admin should remove the user and/or access to the ESIMS eService on CorpPass

For more corppass support, please refer to user guides at this link: [Corppass - User Guides](#) or contact support@corppass.gov.sg for further enquiries.

Application submission

- **Q: How should I fill [Goods Production as Proportion of Business Activity (%)] and [Services as Proportion of Business Activity (%)]?**
- **A:** This can be filled in on a best effort basis, the total from those two fields should add up to 100%. It should indicate to us what % of your business activity is on Goods production compared to providing Services.

- **Q: My company does not have 2 years worth of Financial history, but all the fields are mandatory. How do I complete the Historical Financial Performance table?**
- **A:** User must select the latest financial year (FY). The fields below should be based on the Company's financial statements. Where these are unavailable, system will accept '0' as an input

Application submission

- **Q: How do I fill in the shareholding table?**
- **A:** First, in the “Shareholding detail of applicant company” section please fill in the details of all shareholder of the company. Each shareholder should have their own entry, use the ‘add more’ button as needed. These should be created as “corporate level = 1”. And the entire level 1’s shareholding % should add up to 100% (Indicating that all shareholders have been listed successfully)
- Second, if there are any Corporate shareholders (Type = Private and or Public Company) with shareholding >50%, please give us the ‘No of staff’ and ‘ Sale revenue’ details and details of all shareholders of that company. As before, each shareholder should have their own entry and should be created with corporate level +1 of the Corporate shareholder (In this case, = 2). The entire level 2 shareholding % should add up to 100%. Repeat second step until there are no more Corporate shareholders with shareholding >50%.

Application submission

Q: Which loan product should I select?

A: If you are already in touch with a PFIs relationship Manager (RM), please seek advise from the RM or bank officer. Otherwise please refer to Enterprise Singapore's website for more information on the loan types, their purpose and eligibility requirements. [Loans & Insurance Schemes | Enterprise Singapore \(enterprisesg.gov.sg\)](https://enterprisesg.gov.sg/loans-insurance-schemes)

Q: What are the supportable file format and size for document upload?

A: File format xls.xlsx.ppt.pptx.doc.docx.eml.jpg.jpeg.pdf.png.txt with size up to 10MB each are supportable for upload.

Application submission

Q: How to do check the status of the application once it has been successfully submitted?

A: You can check the status of the application directly with the PFI that you have submitted the application.

Q: I only realized that I made some errors in the application form, what should I do?

A: If you are already in touch with a PFIs relationship Manager (RM), you may reach out to the RM and he can route the application form back to you to make amendments before resubmitting.

Q: Can I submit applications to more than 1 PFI? Do I have to refill the form every time?

A: You are allowed to submit applications to more than 1 PFIs. When you create subsequent applications, there will be an option that allows you to select which application you would like to copy the details from.

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Thank You

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